Te Poari Akoranga (Academic Board) MINUTES – Open
Wednesday, 9 February 2022

Minutes
These are the Open minutes of a meeting of Te Poari Akoranga held on Wednesday, 9 February 2022 at 10.00am, online via Microsoft Teams.

Present
Te Poari Akoranga Members

Dr Angela Beaton (Co-Chair)
Jeanette Grace (Co-Chair)
Linda Aumua
Te Urikore Biddle
Mary-Liz Broadley
Neil Carroll
Greg Durkin

Lorna Gilliespie
Liz McKenzie
Sue Smart
Deborah Young

Jeanette Grace chaired the meeting.

In Attendance
Jeanette Fifield (Academic Governance Coordinator, Te Pūkenga).
Fionna Moyer (Quality and Academic Advisor, Delivery and Academic, Te Pūkenga) (Item 3).
Julia Parrott (Kaikōkiri Director Approvals, Delivery and Academic, Te Pūkenga) (Item 4).

Apologies
Glynnis Brook, Doug Pouwhare, Natalie Waran.

Quorum
The Chair received the apologies and noted that a quorum of members was present at the meeting and declared the meeting open.

Karakia Tīmatanga
The Chair welcomed everyone to the meeting and opened the meeting with a karakia.

Whanaungatanga

Open Minutes

1. Open Minutes of the Previous Meeting

1.1 Scheduled Meeting
Scheduled Meeting – 8 December 2021.

Resolution:

Te Poari Akoranga approved the minutes of the open meeting of Te Poari Akoranga held on 8 December 2021, as a true and accurate record.

Moved: Deborah Young
Seconded: Te Urikore Biddle
CARRIED

2. Te Pūkenga February 2022 Council Meeting

The members received a verbal update of the Operating model.

Action:

Place on the Agenda of the next meeting of Te Poari Akoranga – For Discussion **Ako Network (the delivery stream of the Operating model)** - noting several work streams will be ready to talk through initial key elements.

3. Quality Assurance and Academic Regulatory Framework

The members received an update of the Quality Assurance and Academic Regulatory Framework.

Insights included:

- The framework will be referred to as Te Kawa Maiorooro | Te Pūkenga Academic Regulatory Framework - *'kawa' the formal customs that guide protocol on the marae, and 'maiorooro' the outer earthworks of a fortified pā erected to shelter all who dwelt within from harm. If we view Te Pūkenga as the marae, then Te Kawa Mairorooro provides the framework that guides all interactions and gives assurance and certainty.*
- Six working groups have been established, with memberships of each group drawn from across the network, including representatives from WBL (Work Based Learning), TITOs (Transitional Industry Training Organisations) and WDCs (Workforce Development Councils).
  1. Enrolment
  2. Recognition of Prior Learning (formal and informal)

3. Learning and Teaching (includes postgraduate and research/rangahau Māori)
4. Assessment
5. Learner Integrity, and
6. Concerns, Complaints and Appeals

- A Graduation Working Group has also been established and will focus on awards and graduation. This group will begin work in March 2022.
- The Enrolment Working Group has paused until March 2022 to enable members of this group to prioritise enrolments and implementation of Vaccination Processes and Policies as they prepare to receive learners at their respective sITPs, TITOs.
- Completion and approval of Te Kawa Maiorooro and Te Arotaki by July 2022.
- Implementation of Frameworks – latter part of 2022.

Discussion included:

- Timelines for engagement and consultation with the network in relation to the work undertaken in Te Kawa Maiorooro | Te Pūkenga Academic Regulatory Framework.
- Progressing work in Te Arotaki | Te Pūkenga Quality Assurance Framework and the development of Te Pūkenga quality practices and approaches to self-assessment, moderation, and stakeholder voice.
- Development of templates for policies and procedures by the Steering group for use by the Working groups.
- WBL engagement and membership across the working groups to ensure reflection and incorporation of work based learning context in the Frameworks.
- Working with Te Poari Akoranga and ngā ohu whakahaere in relation to an engagement strategy to identify all relevant groups, for consultation.
- Establishing and maintaining connections across Te Pūkenga portfolios, such as Te Pae Tawhiti to align work with mahi that is already being done in other areas.
- Transition timelines.
- Learner communications.
- Network communications.
- Oversight and alignment that mahi is not being duplicated by all the different Working groups and within the Frameworks.

Te Poari Akoranga acknowledged the commitment and undertaking of the work by the members of the Steering and Working Groups throughout the development stages of the Te Pūkenga Quality Assurance and Academic Regulatory Framework.

4.   Kaikōkiri Director Approvals | Delivery and Academic, Te Pūkenga

The Chair welcomed and introduced the Kaikōkiri Director Approvals to Te Poari Akoranga. The Kaikōkiri Director Approvals gave a mihi to the members and provided an overview of her role.

Action:
Place on the Agenda of the next meeting of Te Poari Akoranga – For Discussion **Approvals**. Invite Kaikōkiri Director Approvals.

Formal Motion for Moving into the Closed session

The Chair moved the formal motion to move into the Closed session.

Resolution:

IT WAS RESOLVED THAT TO THE EXTENT THAT THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 (LGOIMA) MAY APPLY, THE PUBLIC BE EXCLUDED FROM THE CLOSED SESSION OF THE MEETING IN ACCORDANCE WITH SECTION 48(1) OF LGOIMA AND THE PARTICULAR INTERESTS PROTECTED BY SECTION 9 OF THE OFFICIAL INFORMATION ACT 1982 (SPECIFICALLY, TO PROTECT THE PRIVACY OF NATURAL PERSONS AND TO PROTECT INFORMATION WHERE THE MAKING AVAILABLE OF SUCH INFORMATION WOULD BE LIKELY UNREASONABLY TO PREJUDICE THE COMMERCIAL POSITION OF TE PŪKENGA, WHICH WOULD BE PREJUDICED BY THE HOLDING OF THE RELEVANT PARTS OF THE PROCEEDINGS OF THE MEETING IN PUBLIC.

Moved: Greg Durkin
Seconded: Linda Aumua
CARRIED

The Open session closed at 10.50am.