

# New Zealand Institute of Skills and Technology Council 30 January 2026 ordinary meeting



Location: Boardroom, Level 3, ND Building, Ōtara campus

30 January 2026 10:00 AM

Agenda Topic	Presenter	Time	Page
Open agenda			
<a href="#">Karakia timatanga</a>			4
1. Welcome/apologies/notices	Sue McCormack		
2. Administration (open)	Sue McCormack	10:00 AM-10:05 AM	5
2.1 <a href="#">Council membership and 2026 schedule of committees and workplan</a>			5
2.2 <a href="#">Register of interests</a>			9
2.3 <a href="#">Minutes (draft) of the meeting held 12 December 2025 (ordinary meeting)</a>			11
3. <a href="#">Chief Executive's open report</a>	Gus Gilmore	10:05 AM-10:10 AM	17
4. Reports from Committees			20
4.1 <a href="#">Report from open portion of Te Poari Akoranga meeting held 22 January 2026</a>	Deborah Young	10:10 AM-10:15 AM	20
5. Correspondence			
There is no correspondence to note on the open portion of the meeting			
6. He take atu anō   Any other business (open)			
7. <a href="#">Resolution to exclude the public</a>	Sue McCormack		22
Closed agenda			
8. Administration (closed)	Sue McCormack	10:15 AM-10:20 AM	25

8.1	<a href="#">Minutes of the closed portion of the meeting held 12 December 2025</a>			25
8.2	<a href="#">Minutes of the e-meeting held 16 January 2026</a>			32
8.3	<a href="#">Ngā mahi hei   Actions</a>			34
9.	Regular reporting			35
9.1	<a href="#">Chief Executive's report</a>	Gus Gilmore	10:20 AM-11:05 AM	35
	9.1.1 <a href="#">2026 Chief Executive KPIs</a>	Gus Gilmore	11:05 AM-11:15 AM	40
9.2	<a href="#">Financial report</a>	James Smith	11:15 AM-11:25 AM	42
9.3	<a href="#">Wellbeing and safety report</a>	Kirsten Sargent	11:25 AM-11:35 AM	59
10.	Risk and compliance			62
10.1	<a href="#">Standing delegations register</a>	James Smith and Kara Hiron	11:35 AM-11:45 AM	62
10.2	<a href="#">Contentious legal matters</a>	Kara Hiron	11:45 AM-11:50 AM	111
11.	Reports from Committees			116
11.1	<a href="#">Report from Appointment and Remuneration Committee held 15 January 2026</a>	Bill Moran	11:50 AM-11:55 AM	116
11.2	<a href="#">Report from closed portion of Te Poari Akoranga meeting held 22 January 2026</a>	Deborah Young	11:55 AM-12:00 PM	121
11.3	<a href="#">Final minutes for Committees</a>		12:00 PM-12:05 PM	123
12.	<a href="#">Inwards correspondence (confidential)</a>			141
13.	Outwards correspondence (confidential)		12:05 PM-12:10 PM	142
13.1	<a href="#">Letter to Audit New Zealand 19 December 2025</a>			142
Re: Outstanding audits of Tai Poutini Polytechnic and Tai Poutini Polytechnic Limited, for the periods ended March 2020, December 2020 and 2021 and September 2022				
13.2	<a href="#">Letters of appointment to Te Poari Akoranga</a>			143
13.3	<a href="#">Letters of thanks to advisory committees and outgoing members of Te Poari Akoranga</a>			144



## Karakia tīmatanga | Opening incantation

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**Whakarongo rā e Rongo**

**Ki a mātou**

**te manawa nei**

**ki te rongō taketake,**

**te whiwhia, te rawea**

**te whiwhi-ā-nuku**

**whiwhi-ā-rangi**

**i takea mai i te kāhui o ngā ariki.**

**kia tūturu ka whakamau ai kia tina, Tīna! (everybody)**

**Hui e?**

**Tāiki e!**

Listen o Rongo

to us

offering gratitude

for the peace and harmony

that allows us to enjoy

the gifts of the earth

and the heavens

bequests of a higher order.

And bind it firmly, firmly!

Do we all concur?

We concur!

## New Zealand Institute of Skills and Technology Council member terms

Member	Start date	Current term ends	Appointed by
Sue McCormack (Acting Chair)	1 April 2023	31 March 2027	Minister of Education
Sam Huggard	1 April 2020	31 March 2026	Minister of Education
Dr Teorongonui Josie Keelan	2 November 2021	31 March 2027	Interim Māori Advisory Committee nomination
Jeremy Morley	1 September 2022		Minister of Education
Bill Moran	1 April 2023	31 March 2027	Minister of Education



## 2026 Schedule of NZIST Council and Committee meetings

as at 15 January 2026

### Council

Month	Date	Day	Activity	Venue
January	16-19	Friday - Monday	Extraordinary meeting	E-meeting via Diligent
	30	Friday	Ordinary meeting	MIT, Ōtara
February	3	Tuesday	Extraordinary meeting (TBC)	Online
	25	Wednesday	Ordinary meeting	TBC
March	27	Friday	Ordinary meeting	TBC
April	24	Friday	Ordinary meeting	TBC
May	29	Friday	Ordinary meeting	TBC
June	26	Friday	Ordinary meeting	TBC
July	24	Friday	Ordinary meeting	TBC
August	28	Friday	Ordinary meeting	TBC
September	25	Friday	Ordinary meeting	TBC
October	30	Friday	Ordinary meeting	TBC
November	27	Friday	Ordinary meeting	TBC

### Appointment and Remuneration Committee

Month	Day   Date	Venue	Members	Role
January	Thursday 15	Online	Bill Moran	Chair
	Friday 30	MIT, Ōtara	Sue McCormack	Member
			Sam Huggard	Member



## Academic Board | Te Poari Akoranga

Meeting dates in italics to be confirmed at 22 January 2026 meeting

Month	Day   Date	Venue	Members	Role
January	Thursday 22	MIT, Ōtara	Deborah Young	Chair (Ako Excellence Director)
<i>March</i>	<i>Wednesday 18</i>	<i>Online</i>	Gus Gilmore	Chief Executive
<i>April</i>	<i>Wednesday 15</i>	<i>Online</i>	Fiona Beals	Whitireia and WelTec representative
<i>May</i>	<i>Wednesday 20</i>	<i>Online</i>	Emma Osborne	WITT representative
<i>June</i>	<i>Wednesday 17</i>	<i>Online</i>	Joan Taylor	NorthTec representative
<i>July</i>	<i>Wednesday 15</i>	<i>Online</i>	Annabell Dey	Tai Poutini Polytechnic representative
<i>August</i>	<i>Wednesday 19</i>	<i>Online</i>	Dahrian Watene	Learner representative
<i>September</i>	<i>Wednesday 16</i>	<i>Online</i>		
<i>October</i>	<i>Tuesday 20</i>	<i>Online</i>		
<i>November</i>	<i>Wednesday 18</i>	<i>Online</i>		

APPROVED 12 December 2025  
Updated 20 January 2026

**New Zealand Institute of Skills and Technology  
Annual Governance Work Plan 2026**

		Financial Year 2026											
Council	Frequency	January	February	March	April	May	June	July	August	September	October	November	December
		Fri 30 Jan	Wed 25 Feb	Fri 27 Mar	Fri 24 Apr	Fri 29 May	Fri 26 Jun	Fri 24 Jul	Fri 28 Aug	Fri 25 Sep	Fri 30 Oct	Fri 27 Nov	
Chief Executive's report	Monthly	x	x	x	x	x	x	x	x	x	x	x	
Financial report	Monthly	x	x	x	x	x	x	x	x	x	x	x	
2026 policies (anything requiring changes ASAP, e.g. delegations)	One-off	x											
Contentious legal matters	Quarterly	x			x			x			x		
Wellbeing and Safety report	Bi-monthly	x		x		x		x		x		x	
Chief Executive performance review	Six-monthly	KPIs					x					x	
Tai Poutini Polytechnic wellbeing and safety review	One-off		TBC										
Risk report	Quarterly		x			x			x			x	
Treasury report	One-off		x										
Audit and annual report	Annually		Draft		Approval								
Legislative compliance	Annually		x										
Officer wellbeing and safety due diligence	Annually		Plan									Review	
2026 Communications plan	One-off		x										
Property report	Quarterly						x			x			
Subsidiary companies	As required			x	AGMs								
Statements of commitment to wellbeing and safety	Annually			x									
Programme governance (if required)	Quarterly				TBC			TBC			TBC		
Status of external audit recommendations	Quarterly					x			x			x	
2027 investment plan	Annually						x						
Pastoral code self-report	Annually						x						
Financial approvals	As required						5-year capital plans						Insurance
Crown financial statements	Annually								x				
Pre-year-end review of issues and assumptions	Annually								x				
2027 Statement of performance expectations (if required)	Annually									Draft		Final	
2027 Budget (if required)	Annually										x		
Transition Plans - date(s) TBC	As required												
Briefing to Incoming Minister (if required - dependent on election)	Triennially												
Other essential policies, procedures and frameworks required	As required												
<b>Te Poari Akoranga - dates TBC</b>	<b>Monthly</b>	<b>Thu 22 Jan</b>		<b>Wed 18 Mar</b>	<b>Wed 15 Apr</b>	<b>Wed 20 May</b>	<b>Wed 17 Jun</b>	<b>Wed 15 Jul</b>	<b>Wed 19 Aug</b>	<b>Wed 16 Sep</b>	<b>Tue 20 Oct</b>	<b>Wed 18 Nov</b>	
Reports from local academic committees	Monthly	x		x	x	x	x	x	x	x	x	x	
2026 workplan for Te Poari Akoranga	Annually	x											
Academic risk monitoring	Monthly	x		x	x	x	x	x	x	x	x	x	
Monitoring reports	As required	x											
Pastoral code self-review	Annually						x						
Investment plan	Annually						x						
Te Poari Akoranga self-assessment for 2026	Annually											x	
2027 meeting dates and workplan (if required)	Annually											x	
Unified programme approvals	As required												

# NZIST Council Register of Interests



**1 January 2026**

Name	Interest	Nature of Interest
<b>Sue McCormack</b> Acting Chair	Canterbury Earthquakes Insurance Tribunal	Judicial Officer
	University of Canterbury	Past Chancellor
	Dress for Success	Honorary solicitor
<b>Teorongonui Josie Keelan</b> Member	Hoani Waititi Kaumātua Advisory Rōpū	Member
<b>Jeremy Morley</b> Member	Wellington Free Ambulance	Contractor
	Racing New Zealand	Chair and Director
	Warwick Trust	Settlor, Trustee, and Beneficiary
	Wellington Over 60s Cricket	Treasurer and Member
	Wellington Bridge Club Inc	Honorary Auditor
	OnTrack Racing Limited	Director and Chair
	Department of Internal Affairs Ministerial Advisory Committee for the Cessation of Greyhound Racing	Fixed-Term Contractor
<b>Sam Huggard</b> Member	New Zealand Educational Institute Te Riu Roa	Employee
<b>Bill Moran</b> Member	WorkSafe NZ	Deputy Chair
	Chamber Music at the World's Edge Foundation USA	Chair
	Chamber Music at the World's Edge Foundation NZ	Chair
	At the World's Edge Music Foundation UK	Trustee

Name	Interest	Nature of Interest
	Parliamentary Education Trust	Trustee
	Iti Kōpara Charitable Trust	Trustee
	Hoops and Life Awhi Trust	Trustee
	New Zealand Qualifications Authority	Deputy Chair
	Pioneer Energy	Director
	Pioneer Energy Renewables GP	Director
	Pioneer Energy Group GP	Director
	TAB New Zealand	Director
	Queenstown Lakes District Council Audit, Finance and Risk Committee	Independent Member
	Arts Council of NZ (Creative NZ) Audit, Finance and Risk Committee	Independent member
	Te Kōki, NZ School of Music, Victoria University of Wellington	Advisory Committee Member
	Ministry of Health Finance and Risk Committee	Independent member
	Barnardos Aotearoa New Zealand	Trustee

## **Minutes for New Zealand Institute of Skills and Technology Council 12 December 2025 ordinary meeting**

12/12/2025 | 12:45 PM - Auckland, Wellington New Zealand Standard Time

MIT Ōtara campus

### **Attendees (12)**

Jeremy Morley; Jordan Gush; Teorongonui Josie Keelan; Heath Sawyer; William Moran; Sue McCormack (Acting Chair); Sam Huggard;

### **In attendance:**

Gus Gilmore (Chief Executive); Clarke Raymond (item 4.1) Kirsten Sargent (item 10); Garth Gulley (item 10.2); Rebecca Donne (minutes)

### **Open agenda**

#### **Karakia timatanga**

The meeting started at 1.38pm with karakia delivered by Jordan Gush.

#### **1. Welcome/apologies/notices**

There were no apologies received.

#### **2. Administration (open)**

##### **2.1 Council membership and 2025 schedule of committees and workplan**

The Council noted the membership terms, 2025 workplan and schedule of meetings for 2025, and that this is Jordan and Heath's last meeting.

The Council requested that the first meeting for 2026 be held at MIT if possible as it will be the Chief Executive's last meeting.

##### **2.2 Register of interests**

The Acting Chair reminded members to declare any agenda items where a conflict arises between their role as a member of NZIST Council and any private or other external interest they may have, and to stand aside from decision making in respect of that item. No additional interests were declared.

### 2.3 Minutes (draft) of the meeting held 31 October 2025 (ordinary meeting)

There were no matters arising from the open minutes.

**RESOLVED (S. McCormack/B. Moran)**

*That the Council approve the minutes of NZIST Council open meeting held on 31 October 2025 as a true and correct record.*

**CARRIED**

### 3. Chief Executive's open report

The Council received the report titled 'Chief Executive's Report to Council - Open Session' and noted the update on current issues, key achievements and highlights arising during the reporting period.

### 4. Risk and compliance

#### 4.1 Final 2026 Statement of Performance Expectations

The Council noted that there is a letter in the Correspondence section from the Minister for Vocational Education expressing her comfort with the Statement of Performance Expectations.

The Council expressed appreciation for all the work that the Director Strategy and Performance has undertaken on this.

**RESOLVED (S. McCormack/B. Moran)**

*That the Council:*

1. *Receive the report titled 'Statement of Performance Expectations 2026'*
2. *Approve the Statement of Performance Expectations 2026 for publication.*

**CARRIED**

### 5. Reports from Committees

#### 5.1 Report from Te Poari Akoranga meeting held 6 November 2025

The Council received the verbal and written report titled 'Open portion of Te Poari Akoranga meeting held 6 November 2025' and noted that Te Poari Akoranga received reports and noted approvals from the following Local Academic

Committees:

- Ara
- EIT
- HITO
- MIT
- NMIT

- Northtec
- Open Polytechnic
- Southern Institute of Technology
- Toi Ohomai
- UCOL
- Unitec
- Whitireia and WelTec
- Wintec
- WITT

And that Te Poari Akoranga received Local Academic Committee reports from BCITO, Competenz, MITO, ServiceIQ, where no approvals were made.

The Council received the self-assessment by Te Poari Akoranga on the work it carried out in 2025.

## 6. Correspondence

### 6.1 Letter from Minister for Vocational Education received 17 November 2025

The Council received the 17 November 2025 letter from the Minister for Vocational Education re: New Zealand Institute of Skills and Technology draft Statement of Performance Expectations 2026.

## 7. He take atu anō | Any other business (open)

No other business was raised.

## 8. Resolution to exclude the public

### **RESOLVED (S. McCormack)**

*That the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting NZIST is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as per the agenda.*

Item	General subject of each matter to be considered	Section(s)
9.	<b>Administration</b>	
9.1	Minutes of the closed portion of the meeting held 31 October 2025	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA

		Section 9(2)(i) OIA Section 9(2)(j) OIA
9.2	Ngā mahi hei   Actions	Section 9(2)(g)(ii) OIA
<b>10.</b>	<b>Regular reporting</b>	
10.1	Chief Executive's closed report	Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA
10.2	Wellbeing and safety report	Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA
<b>11.</b>	<b>Reports from and relating to Committees</b>	
11.1	Report from Wellbeing and Safety Committee held 3 December 2025	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
11.2	Report from closed portion of Te Poari Akoranga meeting held 6 November 2025	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA
11.3	Report from Finance, Risk and Audit Committee held 28 November 2025	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
10.1	Report from Appointment and Remuneration Committee meeting held 28 November 2025	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
<b>12.</b>	<b>Inwards correspondence (confidential)</b>	
12.1	Letter from Minister for Vocational Education	Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA
12.2	Letter from Audit New Zealand	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA
<b>13.</b>	<b>Outward correspondence (confidential)</b>	
13.1	Letter to Josie Keelan	Section 9(2)(a) OIA

13.2	Letter to Minister for Vocational Education	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
14.	<b>He take atu anō   Any other business (confidential)</b>	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
14.	<b>Confirmation of actions from this meeting</b>	Section 9(2)(g)(ii) OIA

#### Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including that of deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.
Section 9(2)(j) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

*And that certain employees from NZIST, namely Garth Gulley, Kirsten Sargent and James Smith be permitted to remain at the meeting, after the public has been excluded because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.*

#### **CARRIED**

The Council moved into a public excluded session at 1.43pm.

The meeting closed at 3.05pm.

DRAFT

# NZIST report



30 January 2026

Report to	New Zealand Institute of Skills and Technology (NZIST) Council
Title	Chief Executive's report to Council – open session
Provided by	Gus Gilmore, Chief Executive   Tumuaki
For	Information
Classification	Unclassified
Endorsement (if any)	N/A

## Recommended resolutions

It is recommended that NZIST Council (the Council):

1.	Receive the report titled 'Chief Executive's report to Council – open session'.
2.	Note the update on current issues, key achievements and highlights arising during the reporting period.

## Executive summary | Kōrero whakapōpoto

1. We successfully gave effect to the Transition Plans for ITP and work-based learning (WBL) business divisions with no major issues identified. We successfully transitioned over 8,500 or 99% of NZIST kaimahi on 1 January 2026 to support new entity operations. Media interest remained low and focused on the appointment of Chief Executives to new entities.

## Key activity during reporting period | Ngā mahi matua i te wā o te pūrongo

### Media

2. Overall, media interest in NZIST during the holiday period was low. Most reporting during the period continued to cover the appointments of Chief Executives at the new entities or regional stories on the new direction for these entities. The Minister for Vocational Education made a press release on the date of transfer (1 January 2026) here: [New year, new start for vocational education | Beehive.govt.nz](https://www.beehive.govt.nz/news/new-year-new-start-for-vocational-education).

## Financial performance

### Enrolments

3. At 28 November 2025, ITP EFTS remained static with enrolments 3% higher when compared with the same time in 2024. Domestic EFTS continued to show an increase of 2%, with international EFTS 9% higher than 2024. End of year 2025 enrolments are currently being finalised however we do not expect them to change significantly.

**Table One:** ITP business division 2025 year to date enrolments compared to 2024 – as at 28 November

Enrolment type (EFTS)	2025 YTD	2024 YTD	YTD % variance
Domestic	53,698	52,599	2%
International	6,607	6,077	9%
<b>Total</b>	<b>60,305</b>	<b>58,677</b>	<b>3%</b>

- WBL business divisions are down 6% to 31 October 2025 when compared with the same period in 2024 (55,831 active learners in 2025 compared with 59,450 in the same period for 2024).
- From February 2026 we will begin providing Council with 2026 enrolments for our four remaining business divisions.

## Progressing disestablishment and transition

### VET Future State programme

- All the projects within the VET Future State programme are now closed with the successful completion of the ITP and WBL viability projects, transition project and ĀPŌPŌ project.
- Across the ITP network we achieved the \$41.9 million forecast savings for 2025. Should the new ITPs continue to manage their costs in line with their plans, we expect the 2025 financial savings will result in 2026 annualised savings of \$78.4 million.
- On 1 January 2026, ten ITP business divisions and nine WBL business divisions successfully transitioned to standalone ITPs or into the new Industry Skills Boards. The last few weeks of 2025 included a significant amount of work and collaboration between NZIST, the exiting divisions, the Tertiary Education Commission and other agencies, and Westpac. Staff worked right up until the end of the year to ensure transition was as seamless as possible. In line with the newly enacted Education and Training (Vocational Education and Training System) Amendment Act 2025, we were able to give effect successfully to the Transition Plans.
- The people transition for the ten ITPs and the nine WBL business divisions which transitioned out of NZIST on 31 December 2025 is complete. 8,527 offer letters were issued by the 19 former business divisions. An average of 99% letters were returned accepted. NZIST terminated 178 kaimahi. Most of these terminations were casuals, with four being permanent and fixed term kaimahi. There are less than four kaimahi that remain employed by NZIST while we await the accredited visa process to be completed. We expect the last of these kaimahi to transition in February 2026.

Polytechnic/WBL	Approximate number of letters sent	Final percentage of kaimahi that signed offer letters as of 1 Jan 2026
Open Polytechnic	608	100.00%
MIT/Unitec	1576	97.65%
EIT	540	100.00%
Toi Ohomai	637	93.10%
Wintec	659	98.63%

Polytechnic/WBL	Approximate number of letters sent	Final percentage of kaimahi that signed offer letters as of 1 Jan 2026
UCoL	351	100.00%
NMIT	450	100.00%
Ara	1326	96.68%
Otago Polytechnic	743	94.75%
SIT	350	99.70%
Competenz	157	100.00%
BCITO	371	100.00%
Service IQ	81	100.00%
Primary ITO	179	100.00%
MITO	107	100.00%
Careerforce	153	100.00%
HITO	31	100.00%
EarnLearn	127	100.00%
Connexis	81	98.00%

10. By 16 January 2026, all new entities and NZIST divisions had completed and signed their ĀPŌPŌ Knowledge Hub Licensing Agreements. All these entities will now have access to the hub and its contents.

### 2026 Planning

11. In late 2025, we undertook planning for the 2026 year which included our core operations, disestablishment activities and possible work required to prepare the four business divisions that remain with NZIST, for their exit. We expect the Government to make further decisions on these four business divisions early this year which will inform more detailed planning and implementation of preparatory activities for their transition.
12. We expect to be able to provide further updates at Council's March 2026 meeting.

# NZIST report

30 January 2026



<b>Report to</b>	<b>NZIST Council</b>
<b>Title</b>	Open portion of Te Poari Akoranga meeting held 22 January 2026
<b>Provided by</b>	Deborah Young, Te Poari Akoranga Chair
<b>Author</b>	Rebecca Donne, Governance Director
<b>For</b>	Information
<b>Classification</b>	Unclassified
<b>Endorsement (if any)</b>	N/A

## Recommended resolutions

It is recommended that New Zealand Institute of Skills and Technology Council (the Council):

1.	Receive the report titled 'Open portion of Te Poari Akoranga meeting held 22 January 2026'.
2.	Note that Te Poari Akoranga received reports and noted approvals from: <ul style="list-style-type: none"> <li>• Ara Institute of Canterbury</li> <li>• Careerforce</li> <li>• NMIT</li> <li>• Tai Poutini Polytechnic</li> </ul>

## Purpose of this report | Te pūtake o tēnei pūrongo

1. The purpose of this report is to provide the Council with a summary of the matters discussed by Te Poari Akoranga (Te Poari) in the open portion of its January 2026 meeting.

## Background | Te tāhuhu kōrero

2. Te Poari Akoranga met on 22 January 2026 at MIT Ōtara Campus. There were no apologies for the meeting. The open portion of the meeting pack can be found in Appendix 1.
3. This was the first meeting following changes to its membership and Terms of Reference to reflect a smaller organisation in 2026.

## **Discussion / decision | Whai whakaaro me whakatau rānei**

4. Te Poari received reports from several former business divisions from meetings of their local academic committees held while they were still part of NZIST.

### **Ara Local Academic Committee, December 2025**

5. Te Poari received the report titled 'Ara Institute of Technology Academic Committee Report December 2025' and noted that the Ara Institute of Technology Academic Committee approved:
  - Three programme changes for Levels 1-6, via sub-delegation to the Portfolio and Assurance Committee
  - Ten programme changes to the Level 7 programmes.

### **Careerforce Local Academic Committee, Quarter 3 2025**

6. Te Poari received the report titled 'Careerforce Academic Committee Report Quarter 3 2025'.

### **NMIT Local Academic Committee, November 2025**

7. Te Poari received the report titled 'NMIT Academic Committee Report November 2025' and noted that the NMIT Academic Committee approved Type 1 and Type 2 programme and course changes.

### **Tai Poutini Polytechnic Local Academic Committee, December 2025**

8. Te Poari received the report titled 'Tai Poutini Polytechnic Academic Committee Report 8 December 2025' and noted that the Tai Poutini Polytechnic Academic Committee approved:
  - Graduands of five qualifications
  - Short course change to 'Demonstrate Basic Chainsaw Operation'.

## **Appendices | Ngā tāpiritanga**

Appendix 1: [Te Poari Akoranga 22 January 2026 open book](#)

# New Zealand Institute of Skills and Technology Council Meeting

## 7. Resolution to exclude the public

It will be moved by the Acting Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting NZIST is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
<b>8.</b>	<b>Administration</b>	
8.1	Minutes of the closed portion of the meeting held 12 December 2025	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
8.2	Minutes of the e-meeting held 16 January 2025	Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(j) OIA
8.3	Ngā mahi hei   Actions	Section 9(2)(g)(ii) OIA
<b>9.</b>	<b>Regular reporting</b>	
9.1	Chief Executive's closed report	Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA
9.1.1	2026 Chief Executive KPIs	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
9.2	Financial report	Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA

Item	General subject of each matter to be considered	Section(s)
9.3	Wellbeing and safety report	Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA
<b>10.</b>	<b>Risk and compliance</b>	
10.1	Standing delegations register	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
10.2	Contentious legal matters	Section 9(2)(h) OIA
<b>11.</b>	<b>Reports from and relating to Committees</b>	
11.1	Report from Appointment and Remuneration Committee meeting held 15 January 2026	Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
11.2	Report from closed portion of Te Poari Akoranga meeting held 22 January 2026	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
11.3	Final minutes for Committees	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
<b>12.</b>	<b>Inwards correspondence (confidential)</b>	
12.1	Letter from Office of the Auditor General received 28 January 2025	Section 9(2)(g)(ii) OIA
<b>13.</b>	<b>Outward correspondence (confidential)</b>	
13.1	Letter to Audit New Zealand 19 December 2025	Section 9(2)(i) OIA
13.2	Letters of appointment to Te Poari Akoranga	Section 9(2)(a) OIA
13.3	Letters of thanks to advisory committees and outgoing members of Te Poari Akoranga	Section 9(2)(a) OIA

Item	General subject of each matter to be considered	Section(s)
14.	<b>He take atu anō   Any other business (confidential)</b>	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
15.	<b>Confirmation of actions from this meeting</b>	Section 9(2)(g)(ii) OIA

The Acting Chair will also move that certain employees from NZIST, namely:

- James Smith
- Kara Hiron
- Kirsten Sargent
- Deborah Young

be permitted to remain at the meeting, after the public has been excluded because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

**Interests**

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including that of deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.
Section 9(2)(j) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).