

New Zealand Institute of Skills and Technology Council 26 June 2026 ordinary meeting



Location: TEC offices

Refreshments will be available on arrival.

26 June 2026 09:30 AM

Agenda Topic	Presenter	Time	Page
Council only time		09:30 AM-09:45 AM	
Open agenda			
Karakia tīmatanga			4
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2. Administration (open)	Sue McCormack	09:45 AM-09:50 AM	5
2.1 Council membership and 2026 schedule of committees and workplan			5
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2.3 Minutes (draft) of the ordinary meeting held 29 May 2026 (ordinary meeting)			12
3. Chief Executive's open report	Gus Gilmore	09:50 AM-09:55 AM	16
4. Report from open portion of Te Poari Akoranga meeting held 17 June 2026	Deborah Young	09:55 AM-10:00 AM	19
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5.1 Letter from Public Service Commission received 18 June 2026 re Board members standing for Parliament			22
6. He take atu anō Any other business (open)			
7. Resolution to exclude the public	Sue McCormack		25

Closed agenda

8.	Administration (closed)	Sue McCormack	10:05 AM-10:10 AM	28
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9.	Risk and compliance			33
9.1	2027 Investment plan	Clarke Raymond	10:10 AM-10:20 AM	33
10.	Regular reporting			65
10.1	Chief Executive's report	Gus Gilmore	10:20 AM-10:50 AM	65
10.2	Chief Financial Officer Report	James Smith	10:50 AM-11:10 AM	72
10.3	Wellbeing and safety report	Gus Gilmore	11:10 AM-11:25 AM	99
10.4	Transition and disestablishment report	Johnny Tramoundanas-Can	11:25 AM-12:00 PM	109
11.	Report from closed portion of Te Poari Akoranga meeting held 17 June 2026	Deborah Young	12:00 PM-12:05 PM	119
12.	Inwards correspondence (confidential)		12:05 PM-12:10 PM	122
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13.2	Letter to Acting Chief Executive of the TEC sent 23 June 2026			124
14.	He take atu anō Any other business (confidential)			
15.	Confirmation of actions from this meeting	Sue McCormack and Rebecca Donne	12:10 PM-12:15 PM	

The purpose of this agenda item is to confirm the actions that have arisen at this meeting. The Governance Director will identify the actions which have been recorded for the Chief Executive and Chair to confirm.

Lunch will be provided at the conclusion of the meeting.

Next meeting date: 24 July 2026 (Petone campus)

Karakia tīmatanga | Opening incantation

Whakarongo rā e Rongo

Ki a mātou

te manawa nei

ki te rongo taketake,

te whiwhia, te rawea

te whiwhi-ā-nuku

whiwhi-ā-rangi

i takea mai i te kāhui o ngā ariki.

kia tūturu ka whakamau ai kia tina, Tīna! (everybody)

Hui e?

Tāiki e!

Listen o Rongo

to us

offering gratitude

for the peace and harmony

that allows us to enjoy

the gifts of the earth

and the heavens

bequests of a higher order.

And bind it firmly, firmly!

Do we all concur?

We concur!

New Zealand Institute of Skills and Technology Council member terms

Member	Start date	Current term ends	Appointed by
Sue McCormack (Acting Chair)	1 April 2023	31 March 2027	Minister of Education
Dr Teorongonui Josie Keelan	2 November 2021	31 March 2027	Interim Māori Advisory Committee nomination
Jeremy Morley	1 September 2022		Minister of Education
Bill Moran	1 April 2023	31 March 2027	Minister of Education

2026 Schedule of NZIST Council and Committee meetings

as at 5 June 2026

Council

Month	Date	Day	Activity	Venue
January	16-19	Friday – Monday	Extraordinary meeting	E-meeting via Diligent
	30	Friday	Ordinary meeting	MIT, Ōtara
February	25	Wednesday	Ordinary meeting	TEC offices, Wellington
March	6-13	Friday-Friday	Extraordinary meeting	E-meeting via Diligent
	27	Friday	Ordinary meeting	Buddle Findlay offices, Auckland
April	24	Friday	Ordinary meeting	Online
May	29	Friday	Ordinary meeting	Online
June	26	Friday	Ordinary meeting	TEC offices, Wellington
July	24	Friday	Ordinary meeting	Te Awakairangi Campus, Petone
August	28	Friday	Ordinary meeting	Auckland
September	25	Friday	Ordinary meeting	TBC
October	30	Friday	Ordinary meeting	TBC
November	27	Friday	Ordinary meeting	TBC

Appointment and Remuneration Committee

Chair: Bill Moran

Month	Day Date	Venue
January	Thursday 15	Online
	Friday 30	MIT, Ōtara
April	Friday 24	Online
July	Friday 24	Te Awakairangi Campus, Petone

Finance, Risk and Audit Committee

Chair: Jeremy Morley

Month	Day Date	Venue
May	Friday 29	Online
August	Friday 28	Auckland
November	Friday 27	TBC

Academic Board | Te Poari Akoranga

Month	Day Date	Venue	Members	Role
January	Thursday 22	MIT, Ōtara	Deborah Young	Chair (Ako Excellence Director)
March	Wednesday 18	Online	Gus Gilmore	Chief Executive
April	Wednesday 15	Online	Fiona Beals	Whitireia and WelTec representative
May	CANCELLED		Emma Osborne	WITT representative
June	Wednesday 17	Online	Joan Taylor	NorthTec representative
July	Wednesday 15	Online	Annabell Dey	Tai Poutini Polytechnic representative
August	Wednesday 19	Online	Dahrian Watene	Learner representative
September	Wednesday 16	Online		
October	Tuesday 20	Online		
November	Wednesday 18	Online		

APPROVED 12 December 2025
Updated 2 June 2026

**New Zealand Institute of Skills and Technology
Annual Governance Work Plan 2026**

[illegible]

NZIST Council Register of Interests

11 June 2026

Name	Interest	Nature of Interest
Sue McCormack Acting Chair	Canterbury Earthquakes Insurance Tribunal	Judicial Officer
	University of Canterbury	Past Chancellor
	Dress for Success	Honorary solicitor
Bill Moran Member	WorkSafe NZ	Deputy Chair
	Chamber Music at the World's Edge Foundation USA	Chair
	At the World's Edge Music Foundation UK	Trustee
	Parliamentary Education Trust	Trustee
	Iti Kōpara Charitable Trust	Trustee
	Hoops and Life Awhi Trust	Trustee
	New Zealand Qualifications Authority	Deputy Chair
	TAB New Zealand	Director
	NZ Treasury Audit, Finance and Risk Committee	Independent member
	Arts Council of NZ (Creative NZ) Audit, Finance and Risk Committee	Independent member
	Te Kōki, NZ School of Music, Victoria University of Wellington	Advisory Committee Member
	Ministry of Health Finance and Risk Committee	Chair
	Barnardos Aotearoa New Zealand	Chair
	Aotearoa Jazz Education and Performance Charitable Trading Trust	Trustee
Teorongonui Josie Keelan Member	Hoani Waititi Kaumātua Advisory Rōpū	Member
	Te Kāhui o Wikitoria Trust	Advisory Member

Name	Interest	Nature of Interest
Jeremy Morley Member	Wellington Free Ambulance	Contractor
	Racing New Zealand	Chair and Director
	Warwick Trust	Settlor, Trustee, and Beneficiary
	Wellington Over 60s Cricket	Treasurer and Member
	Wellington Bridge Club Inc	Honorary Auditor
	OnTrack Racing Limited	Director and Chair
	Department of Internal Affairs Ministerial Advisory Committee for the Cessation of Greyhound Racing	Fixed-Term Contractor

Minutes for New Zealand Institute of Skills and Technology Council 29 May 2026 ordinary meeting

29/05/2026 | 10:15 AM - - Auckland, Wellington New Zealand Standard Time

Online via Microsoft Teams

Attendees (4)

Sue McCormack (Acting Chair); Jeremy Morley; Teorongonui Josie Keelan; William Moran

Management in attendance:

Gus Gilmore (Chief Executive), Rebecca Donne (Governance Director - minutes)

Open agenda

The meeting started at 10.10am.

1. Welcome/apologies/notices

- No apologies were received for this meeting; however, Sue McCormack gave apologies for the Open portion of the agenda while she dealt with technology issues.
- Bill Moran chaired the entire meeting due to the Acting Chair's technology issues.
- The Council acknowledged the sudden passing of Erica Cumming, Chief Executive of the Construction and Specialist Trades Industry Skills Board and noted Erica's longstanding career within the vocational education and training sector including Chief Executive of HITO, involvement in the establishment of the Construction and Infrastructure Workforce Development Council, and in actively promoting and supporting women in trades (particularly the building and construction sector).

2. Administration (open)

2.1 Council membership and 2026 schedule of committees and workplan

The Council noted the membership terms, 2026 workplan and schedule of meetings for 2026.

2.2 Register of interests

The meeting Chair reminded members to declare any agenda items where a conflict arises between their role as a member of Council and any private or other external interest they may have, and to stand aside from decision making in respect of that item.

No additional interests were declared.

2.3 Minutes (draft) of the ordinary meeting held 24 April 2026 (ordinary meeting)

RESOLVED (B. Moran)

That the Council approve the minutes of NZIST Council open meeting held 24 April 2026 as a true and correct record.

CARRIED

3. Chief Executive's open report

The Council received the report titled 'Chief Executive Report to Council - open session' and noted the update on current issues, key achievements and highlights arising during the reporting period.

ACTION: Write to Erica Cumming's family to express the Council's condolences and acknowledge her contributions to the vocational education sector. (Assignee(s): Sue McCormack, Gus Gilmore; Due Date: 05/06/2026)

4. Correspondence

There was no correspondence to note on the open portion of the agenda.

5. He take atu anō | Any other business (open)

No other business was raised.

6. Resolution to exclude the public

RESOLVED (B. Moran/T.J. Keelan)

That the public be excluded from the remainder of this meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting NZIST is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as per the table below:

Item	General subject of each matter to be considered	Section(s)
7.	Administration	
7.1	Minutes (draft) of the closed portion of the meeting held 24 April 2026	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
7.2	Ngā mahi hei Actions	Section 9(2)(g)(ii) OIA
8.	Regular reporting	
8.1	Chief Executive's closed report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
8.2	Wellbeing and safety report	Section 9(2)(g)(ii) OIA
9.	Matters for Council decision arising from the Finance, Risk and Audit Committee	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
10.	Inwards correspondence (confidential)	
10.1	Audit New Zealand NZIST Audit Engagement Letter, 20 May 2025	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
11.	Outwards correspondence (confidential)	
11.1	Representation letter to Audit New Zealand for year ended 31 December 2025	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
12.	He take atu anō Any other business (confidential)	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
13.	Confirmation of actions from this meeting	Section 9(2)(g)(ii) OIA

Interests

Section	Interest
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.
Section 9(2)(j) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

CARRIED

The meeting ended at 11.08am.

Report to	New Zealand Institute of Skills and Technology (NZIST) Council
Title	Chief Executive's report to Council – open session
Provided by	Gus Gilmore, Chief Executive Tumuaki
For	Information
Classification	Unclassified
Endorsement (if any)	N/A

Recommended resolutions

It is recommended that NZIST Council (the Council):

1.	Receive the report titled 'Chief Executive's report to Council – open session'.
2.	Note the update on current issues, key achievements and highlights arising during the reporting period.

Executive summary | Kōrero whakapōpoto

1. Transition and establishment activities are tracking well with business divisions now preparing transition plan requirements.

Key activity during reporting period | Ngā mahi matua i te wā o te pūrongo

Media

2. Media interest remains very low. There was some coverage from Budget 2025 about investment in Trades Academies and Youth Guarantee, but this was not NZIST specific.
3. Budget 2025 provided for extra funded places at Trades Academies, doubling places by 2030 (from 10,000 to 20,000) and Youth Guarantee getting an extra 1,000 places from 1 July 2026, increasing places to 5,500.

Financial performance

2026 Enrolments

4. As at 12 June 2026, EFTS for our four business divisions (NorthTec, Whitireia and WelTec, WITT and Tai Poutini Polytechnic) were down 8% compared with the same time in 2025. Domestic EFTS are currently down 6% compared with the same time last year. Our international enrolments are down 29%. This decrease is largely because business divisions stopped delivering a number of programmes

that were financially unviable to support broader work to prepare for their exit from NZIST. While total EFTS are currently lower than 2026 budgeted EFTS and enrolments as at the same time in 2025, business divisions are also reporting lower expenditure than budgeted. Business divisions are putting plans in place to increase enrolments for the second half of 2026 and into 2027.

- Business divisions have done a good job in managing softer enrolments with cost savings to ensure a better than budget performance despite the fall in revenue.

Table 1: 2026 Domestic and international EFTS enrolments and variances as at 12 June 2026

Division	2026 YE EFTS Budget	2026 YE EFTS Forecast	2026 YTD EFTS	2025 YTD EFTS	Var 26vs25	Var%	2026 % of YE Budget	2025 % of YE Budget	2026 % of YE Forecast	2025 % of YE Actual
NTC	1,735	1,614	1,298	1,345	-47	-4 %	75 %	64 %	80 %	85 %
TPP	188	164	108	141	-33	-24 %	57 %	67 %	66 %	63 %
WAW	3,772	3,659	3,369	3,699	-330	-9 %	89 %	93 %	92 %	98 %
WIT	1,181	1,155	1,043	1,132	-89	-8 %	88 %	87 %	90 %	97 %
Total	6,877	6,591	5,818	6,318	-500	-8 %	85 %	83 %	88 %	94 %

Diagram 1: 2026 enrolments by TEC funding source and subject area as at 12 June 2026



Progressing disestablishment and transition

- Now that Transition Plan guidance has been agreed with the Tertiary Education Commission, we are well underway collecting content from the four business divisions to populate requirements and draft content for the two Transition Plans necessary to support the transition:
 - A single Transition Plan for the three ITPs becoming standalone entities (NorthTec, WITT, and Whitireia and WelTec). The NZIST Council will consider the draft plan on 24 July, and the TEC Board will consider it in late September 2026.
 - A Transition Plan for Tai Poutini Polytechnic's (TPP) transition of operations to the Open Polytechnic of New Zealand (OPNZ). This plan differs slightly from the three ITPs' plan as it includes a receiving plan from OPNZ. The NZIST Council will consider the draft plan on 28 August, and the TEC Board will consider it late October 2026.

7. In parallel we are continuing work on disestablishment requirements to ensure the orderly wind-down of legacy NZIST arrangements including the closure of NZIST functions, systems, contracts, and final compliance obligations.
8. One key area of significant focus and planning is Digital because of the lead in time required for key activities. We need to maintain continuity through the provision of Digital services while supporting the capability of our four remaining business divisions in preparation for transition and preparing for archiving and systems decommissioning for the disestablishment of NZIST.

Other matters

Annual review

9. NZIST is scheduled to appear before the Education and Workforce Committee on Wednesday 24 June at 8am, for one hour. This is to present on the 2025 year in review and follows the tabling in the House and publishing of the NZIST Annual Report for 2025. The Annual Report was published on the NZIST website here: [NZIST-Annual-Report-2025_Final.pdf](#)

Report to	NZIST Council
Title	Open portion of Te Poari Akoranga meeting held 17 June 2026
Provided by	Deborah Young, Te Poari Akoranga Chair
Author	Rebecca Donne, Governance Director
For	Information
Classification	Unclassified
Endorsement (if any)	N/A

Recommended resolutions

It is recommended that New Zealand Institute of Skills and Technology Council (the Council):

1.	Receive the report titled 'Open portion of Te Poari Akoranga meeting held 17 June 2026'.
2.	Note that Te Poari Akoranga received reports and noted approvals from: • NorthTec • Tai Poutini Polytechnic • Whitireia and WelTec • Western Institute of Technology at Taranaki

Purpose of this report | Te pūtake o tēnei pūrongo

1. The purpose of this report is to provide the Council with a summary of the matters discussed by Te Poari Akoranga (Te Poari) in the open portion of its June 2026 meeting.

Background | Te tāhuhu kōrero

2. Te Poari Akoranga met on 17 June 2026 via Microsoft Teams videoconferencing. The open portion of the meeting pack can be found in Appendix 1.

Discussion / decision | Whai whakaaro me whakatau rānei

3. Te Poari received reports from NorthTec, Tai Poutini Polytechnic, Whitireia and WelTec, and Western Institute of Technology at Taranaki (WITT) local academic committee meetings held between February and May 2026.

NorthTec Local Academic Committee, 2 April 2026

4. Te Poari received the report titled 'NorthTec Open Academic Committee report 2 April 2026' and noted that NorthTec Academic Committee approved:

- Type 2 programme change: NZ Certificate in Horticulture (Fruit Production) (Level 3)
- Type 1 programme change: Bachelor of Applied Social Work
- Licence to use premises agreement: Waitomo Papakainga Development Society Ltd at 10 Bank Street, Kaitaia, for the delivery of Whānau Ora
- A memorandum of understanding with Northland Rugby to establish a partnership to promote pathways to professional rugby

NorthTec Local Academic Committee, 14 May 2026

5. Te Poari received the report titled 'NorthTec Open Academic Committee report 14 May 2026' and noted that NorthTec Academic Committee approved:
 - Permanent teaching site at 6 Puckey Avenue, Kaitaia
 - Type 1 programme change³ to Bachelor of Nursing
 - New programme accreditation: New Zealand Diploma in Enrolled Nursing (Level 5)
 - The granting of certificate and diploma awards

Tai Poutini Polytechnic, 22 April 2026

6. Te Poari received the report titled 'Tai Poutini Polytechnic Open Academic Committee report 22 April 2026'.

Tai Poutini Polytechnic, 28 May 2026

7. Te Poari received the report titled 'Tai Poutini Polytechnic Open Academic Committee report 28 May 2026'.

Whitireia and WelTec Academic Committee, February 2026

8. Te Poari received the report titled 'Whitireia and WelTec Academic Committee report for meetings over the month of February 2026' and noted that the Academic Committee approved Type 1 changes to the following courses and programmes:
 - PR4997 Bachelor of Social Work
 - HV4700 Bachelor of Counselling and Addiction Practice
 - NZ3803 New Zealand Diploma in Youth Work (Level 6)
 - NZ2826 New Zealand Certificate in Foundation Skills (Level 2)
 - NZ2594 New Zealand Certificate in IT Essentials (Level 5)
 - PR3989 Postgraduate Diploma in Specialty Care

Whitireia and WelTec Academic Committee, 23 April 2026

9. Te Poari received the report titled 'Whitireia and WelTec Academic Committee report for meeting held on 23 April 2026' and noted that the Academic Committee approved the following courses and programmes:

- New programme: NZ5567 New Zealand Diploma in Information Technology (Level 5) with strands in Infrastructure and Technical Support, and Software Development
- Type 2 change: NZ2862 New Zealand Certificate in Foundation Skills (Level 2)
- Type 1 change: PR4974 Master of Information Technology

Western Institute of Technology at Taranaki Academic Committee, 27 May 2026

10. Te Poari received the report titled 'Western Institute of Technology at Taranaki Open Academic Report May 2026' and noted that the Academic Committee approved the following:

- One new programme: New Zealand Certificate in Primary Industry Operational Skills (Level 2)
- Accreditation of a new programme: Bachelor of Nursing (Puahou Tapuhi o Aotearoa)
- One Type 1 change to an existing programme
- Two Type 2 changes to existing programmes
- Learner results for four programmes
- Formal awards granted to 54 graduands for micro-credentials and 52 graduands for certificates
- Graduation date of 12 February 2027
- Dates for 2028 academic calendar

Other matters

11. Te Poari requested that the Governance Director send all members the notes from the Governance training session held in 2025 so that they can use these to start to prepare to manage their academic committees as standalone entities.

Appendices | Ngā tāpiritanga

Appendix 1: [Te Poari Akoranga open meeting agenda pack, 17 June 2026](#)



Public Service Commission
Te Kawa Mataaho

18 June 2026

To public sector board chairs

Board members standing for Parliament

I am writing to confirm Ministers' expectations of public sector board members standing for Parliament.

In the lead-up to a general election, there is heightened sensitivity about political neutrality and increased scrutiny on public decisions and the use of public funds. It is important that boards act in a way that is transparent and avoids any perception that public roles or resources are being used for personal advantage. This risk can arise when someone in a position of public responsibility stands as a candidate for election.

On 15 May 2026, Cabinet agreed a set of expectations for board members intending to stand for Parliament in 2026. This continues the practice adopted in every election cycle since 1996. The expectations aim to balance maintaining trust in the public sector with individuals' rights to participate in the democratic process.

Ministers have asked that these expectations be communicated to you.

Ministers' expectations of public sector board members standing for Parliament

For the 2026 general election, Ministers have the following expectations of public sector board members who have declared their intention to stand for Parliament:

- In general, they will **stand down from their position with effect from nomination day at the latest**, which for the 2026 election is 8 October 2026. For clarity, 'stand down' means that the board member does not exercise the duties of office for the specified period of time and receives no remuneration for that period.
- In most cases, they will **resign their positions if they are elected to Parliament**. The Crown Entities Act 2004 explicitly addresses the situation for those board members covered by it:
 - Members of Parliament are disqualified from being board members of Crown entity companies (section 89),
 - Appointed board members of statutory Crown entities (Crown agents, autonomous Crown entities, and independent Crown entities) immediately cease to hold office upon becoming Members of Parliament (section 45),

- Elected members of statutory Crown entities may retain their board positions while concurrently serving as Members of Parliament (section 30(3)).
- **Board chairs will inform the relevant Minister and monitoring department** when a board member notifies their intention to stand for Parliament.

Considering how to implement these expectations

Recognising the very large number, range, and disparate functions of the boards to which these expectations are being conveyed, Ministers recognised that some situations will need to be considered on a case-by-case basis.

Board members intending to stand for Parliament should notify you as board chair of their intention, and discuss what steps may need to be put in place to manage any conflict that arises from this situation. You should specifically consider **when** the member may need to stand down, noting Ministers' expectation that members will stand down by nomination day at the latest. In many cases it may be appropriate for the board member to stand down before this date if it is not possible to manage their conflict.

If an individual board member considers these expectations do not apply because their candidacy would have no adverse effect on trust and confidence in the public sector, they should discuss the situation with the board chair. In the event that you, as chair, wish to stand, you should discuss the matter with the board, monitoring department and your Minister.

Subsidiary companies

Ministers' expectations also apply to board members of subsidiary companies. If your organisation is the parent entity to any subsidiary companies, please alert them, as appropriate, to the contents of this letter and reinforce Ministers' expectations with those organisations.

Conflict of interest post-election

If a board member stands for Parliament but is unsuccessful in being elected, they are not prevented from resuming duties relating to the position post-election. However, conflicts of interest could continue post-election. For example, if the board member remains high up a party list and could become a Member of Parliament if a vacancy occurs, or if the board member's activities during the election campaign were such that his or her continued presence on the board constitutes an actual or perceived conflict of interest.

In this situation, board members and their chairs should consider how to manage any continuing conflicts of interest on an individual basis.

General Election Guidance for the Public sector

The Public Service Commission has issued [General Election Guidance](#) which sets out common principles and obligations that apply to those working across the public sector. The introduction sets out the organisations to which the guidance has been formally issued, but it will be useful for anyone who would like to know more about political neutrality and integrity and conduct obligations for public servants and public sector agencies.

Further clarification

If you have any questions about Ministers' expectations, please consult the office of your responsible Minister or monitoring department. If you have any other Election related queries you are also welcome to contact the Public Service Commission at election@publicservice.govt.nz.

Yours sincerely



Sir Brian Roche KNZM
Public Service Commissioner | Head of Service
Te Tumu Whakarae mō Te Kawa Mataaho

New Zealand Institute of Skills and Technology Council Meeting

7. Resolution to exclude the public

It will be moved by the Acting Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting NZIST is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
8.	Administration	
8.1	Minutes (draft) of the closed portion of the meeting held 29 May 2026	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
8.2	Ngā mahi hei Actions	Section 9(2)(g)(ii) OIA
9.	Regular reporting	
9.1	Chief Executive's closed report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
9.2	Chief Financial Officer Report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
9.3	Wellbeing and safety report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA
9.4	Transition and disestablishment report	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA

Item	General subject of each matter to be considered	Section(s)
10.	Risk and Compliance	
10.1	2027 Investment Plan	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
11.	Report from closed portion of Te Poari Akoranga meeting held 17 June 2026	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
12.	Inwards correspondence (confidential)	
12.1	Letter from Acting Chief Executive of the Tertiary Education Commission received 17 June 2026	Section 9(2)(i) OIA Section 9(2)(j) OIA
13.	Outwards correspondence (confidential)	
13.1	Letter to Gregor Ransfield re Erica Cumming sent 18 June 2026	Section 9(2)(a) OIA
14.	He take atu anō Any other business (confidential)	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
15.	Confirmation of actions from this meeting	Section 9(2)(g)(ii) OIA

The Acting Chair will also move that certain employees from NZIST, namely:

- James Smith,
- Deborah Young
- Johnny Tramoundanas-Can
- Clarke Raymond

be permitted to remain at the meeting, after the public has been excluded because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.
Section 9(2)(j) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).