

New Zealand Institute of Skills and Technology Council 28 August 2026 ordinary meeting



Location: Ara Institute of Canterbury Madras St campus

28 August 2026 01:00 PM

Agenda Topic	Presenter	Time	Page
Open agenda			
1. Welcome/apologies/notices	Sue McCormack		
2. Administration (open)	Sue McCormack	01:00 PM-01:05 PM	3
2.1 Council membership and 2026 schedule of committees and workplan			3
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2.3 Minutes (draft) of the ordinary meeting held 24 July 2026 (ordinary meeting)			10
3. Chief Executive's open report	Gus Gilmore	01:05 PM-01:10 PM	15
4. Correspondence			18
4.1 Letter from the Minister for Tertiary Education			18
Letter received 5 August 2026 re NZIST Statement of Intent 2027-2029 and Statement of Performance Expectations 2027			
5. He take atu anō Any other business (open)			
6. Resolution to exclude the public	Sue McCormack		19
Closed agenda			
7. Administration (closed)	Sue McCormack	01:10 PM-01:15 PM	22
7.1 Minutes (draft) of the closed portion of the ordinary meeting held 24 July 2026			22

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8.1	Chief Executive's report	Gus Gilmore	01:15 PM-01:45 PM	33
8.2	Wellbeing and safety report	Gus Gilmore	01:45 PM-02:00 PM	39
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9.1	Draft minutes of the meeting of the Appointment and Remuneration Committee held 24 July 2026	Bill Moran	02:00 PM-02:05 PM	58
9.2	Matters for Council decision arising from the Finance, Risk and Audit Committee	Jeremy Morley	02:05 PM-02:10 PM	
10.	Inwards correspondence (confidential)			
	There is no confidential inwards correspondence to receive at this meeting.			
11.	Outwards correspondence (confidential)		02:10 PM-02:15 PM	60
11.1	Letter to the family of Eve McMahon			60
12.	He take atu anō Any other business (confidential)			
13.	Confirmation of actions from this meeting	Sue McCormack and Rebecca Donne	02:15 PM-02:20 PM	

The purpose of this agenda item is to confirm the actions that have arisen at this meeting. The Governance Director will identify the actions which have been recorded for the Chief Executive and Chair to confirm.

[Karakia whakakapi](#)

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Next meeting date: 25 September 2026 (location TBC)

New Zealand Institute of Skills and Technology Council member terms

Member	Start date	Current term ends	Appointed by
Sue McCormack (Acting Chair)	1 April 2023	31 March 2027	Minister of Education
Dr Teorongonui Josie Keelan	2 November 2021	31 March 2027	Interim Māori Advisory Committee nomination
Jeremy Morley	1 September 2022		Minister of Education
Bill Moran	1 April 2023	31 March 2027	Minister of Education



2026 Schedule of NZIST Council and Committee meetings

as at 12 August 2026

Council

Month	Date	Day	Activity	Venue
January	16-19	Friday – Monday	Extraordinary meeting	E-meeting via Diligent
	30	Friday	Ordinary meeting	MIT, Ōtara
February	25	Wednesday	Ordinary meeting	TEC offices, Wellington
March	6-13	Friday-Friday	Extraordinary meeting	E-meeting via Diligent
	27	Friday	Ordinary meeting	Buddle Findlay offices, Auckland
April	24	Friday	Ordinary meeting	Online
May	29	Friday	Ordinary meeting	Online
June	26	Friday	Ordinary meeting	TEC offices, Wellington
July	24	Friday	Ordinary meeting	Te Awakairangi Campus, Petone
August	10-11	Monday-Tuesday	Extraordinary meeting	E-meeting via Diligent
	28	Friday	Ordinary meeting	Ara, Christchurch
September	25	Friday	Ordinary meeting	TBC
October	TBC	TBC	Extraordinary meeting	Online
	30	Friday	Ordinary meeting	TBC
November	27	Friday	Ordinary meeting	TBC



Appointment and Remuneration Committee

Chair: Bill Moran

Month	Day Date	Venue
January	Thursday 15	Online
	Friday 30	MIT, Ōtara
April	Friday 24	Online
July	Friday 24	Te Awakairangi Campus, Petone

Finance, Risk and Audit Committee

Chair: Jeremy Morley

Month	Day Date	Venue
May	Friday 29	Online
August	Friday 28	Ara, Christchurch
November	Friday 27	TBC

Academic Board | Te Poari Akoranga

Month	Day Date	Venue	Members	Role
January	Thursday 22	MIT, Ōtara	Deborah Young	Chair (Ako Excellence Director)
March	Wednesday 18	Online		
April	Wednesday 15	Online	Gus Gilmore	Chief Executive
May	CANCELLED		Emma Osborne	WITT representative
June	Wednesday 17	Online	Fiona Beals	Whitireia & WelTec representative
July	Wednesday 22	Online		
August	CANCELLED		Joan Taylor	NorthTec representative
September	Wednesday 16	Online		
October	TBC	Online	Annabell Dey	Tai Poutini Polytechnic representative
November	Wednesday 18	Online		
			Dahrian Watene	Learner representative

New Zealand Institute of Skills and Technology Council 28 August 2026 ordinary meeting - Administration (open)

APPROVED 12 December 2025
Updated 2 June 2026

New Zealand Institute of Skills and Technology
Annual Governance Work Plan 2026

Council	Frequency	Financial Year 2026											
		January	February	March	April	May	June	July	August	September	October	November	December
		Fri 30 Jan	Wed 25 Feb	Fri 27 Mar	Fri 24 Apr	Fri 29 May	Fri 26 Jun	Fri 24 Jul	Fri 28 Aug	Fri 25 Sep	Fri 30 Oct	Fri 27 Nov	
Chief Executive's report	Monthly	x	x	x	x	x	x	x	x	x	x	x	
Financial report	Monthly	x	x	x	x		x	x		x	x		
2026 policies	One-off	x											
Contentious legal matters	Quarterly	x											
Wellbeing and Safety report	Monthly	x	x	x	x	x	x	x	x	x	x	x	
Chief Executive performance review	Six-monthly	KPIs										Annual	
Transition and disestablishment	Monthly		x	x	x		x	x		x	x		
Tai Poutini Polytechnic wellbeing and safety review	One-off		x										
Risk report	Quarterly		x										
Treasury report	Quarterly		x										
Audit and annual report	Annually		Draft		Approval								
Legislative compliance	Annually		x										
2026 Communications plan	One-off		x										
2026 plan	One-off		x										
Statements of commitment to wellbeing and safety	Annually			x									
Disestablishment update	One-off			x									
Other essential policies, procedures and frameworks required	As required					AI Governance							
2027 Investment plan	Annually						x						
Whangārei Education Hub	One-off							x					
Officer wellbeing and safety due diligence	Annually							6-monthly plan				Review	
Transition Plans	As required							x	TPP				
Pastoral code self-review	Annually							x					
2027 Statement of performance expectations	Annually									Draft		Final	
2027 Budget (if required)	Annually										x		
Financial approvals	As required											Insurance	
Briefing to Incoming Minister (if required - dependent on election)	Triennially												
Appointment and Remuneration Committee	6-monthly	Thu 15 Jan			Fri 24 Apr			Fri 24 Jul					
Chief Executive recruitment process		x											
Chief Executive KPIs		x											
Tier 2 remuneration review					x								
Chief Executive performance review								6-monthly					
Te Poari Akoranga	Monthly	Thu 22 Jan		Wed 18 Mar	Wed 15 Apr	Wed 20 May	Wed 17 Jun	Wed 15 Jul	Wed 19 Aug	Wed 16 Sep	Tue 20 Oct	Wed 18 Nov	
Reports from local academic committees	Monthly	x		x	x	x	x	x	x	x	x	x	
Academic risk monitoring and environmental scan	Monthly	x		x	x	x	x	x	x	x	x	x	
2026 workplan for Te Poari Akoranga	Annually	x											
Monitoring reports	As required	x											
Te Kawa Maiorooro	As required				x	x							
NZ Nursing Council feedback	One-off					x							
Investment plan	Annually						x						
Pastoral code self-review	Annually							x					
Te Poari Akoranga self-assessment for 2026	Annually											x	
2027 meeting dates and workplan (if required)	Annually											x	
Unified programme approvals	As required												

New Zealand Institute of Skills and Technology Council 28 August 2026 ordinary meeting - Administration (open)

APPROVED 12 December 2025
Updated 2 June 2026

New Zealand Institute of Skills and Technology
Annual Governance Work Plan 2026

	Frequency	Financial Year 2026											
		January	February	March	April	May	June	July	August	September	October	November	December
Finance, Risk and Audit Committee	Quarterly					Fri 29 May			Fri 28 Aug			Fri 27 Nov	
Report from CFO	Quarterly					x			x			x	
Treasury report	Quarterly					x			x			x	
Property report	Quarterly					x			x			x	
Disestablishment plans and progress	Quarterly					x			x			x	
Internal audit monitoring	Quarterly					x			x				
Contentious legal matters	Quarterly					x			x			x	
Risk report	Quarterly					x			x			x	
CAMS external assessment	One-off					x							
Digital disestablishment	One-off					x							
Solvency assessment	Annually								x				
Status of external audit recommendations	Annually								x				
Pre-year-end review of issues and assumptions	Annually								x				
Crown financial statements	Annually								x				
2027 Audit plan and fee letter (if required)	Annually											x	
Annual committee self-review	Annually											x	

NZIST Council Register of Interests



14 July 2026

Name	Interest	Nature of Interest
Sue McCormack Acting Chair	Canterbury Earthquakes Insurance Tribunal	Judicial Officer
	University of Canterbury	Past Chancellor
	Dress for Success	Honorary solicitor
	New Zealand Schools Property Agency	Member from no later than 1 November 2026
Bill Moran Member	WorkSafe NZ	Deputy Chair
	Chamber Music at the World's Edge Foundation USA	Chair
	At the World's Edge Music Foundation UK	Trustee
	Parliamentary Education Trust	Trustee
	Iti Kōpara Charitable Trust	Trustee
	Hoops and Life Awhi Trust	Trustee
	New Zealand Qualifications Authority	Deputy Chair
	TAB New Zealand	Director
	NZ Treasury Audit, Finance and Risk Committee	Independent member
	Arts Council of NZ (Creative NZ)	Member
	Te Kōki, NZ School of Music, Victoria University of Wellington	Advisory Committee Member
	Ministry of Health Audit, Finance and Risk Committee	Chair
	Barnardos Aotearoa New Zealand	Chair
	Aotearoa Jazz Education and Performance Charitable Trading Trust	Trustee
	Social Investment Agency Risk and Audit Committee	Independent member

Name	Interest	Nature of Interest
Teorongonui Josie Keelan Member	Hoani Waititi Kaumātua Advisory Rōpū	Member
	Te Kāhui o Wikitoria Trust	Advisory Member
Jeremy Morley Member	Wellington Free Ambulance	Contractor
	Racing New Zealand	Chair and Director
	Warwick Trust	Settlor, Trustee, and Beneficiary
	Wellington Over 60s Cricket	Treasurer and Member
	Wellington Bridge Club Inc	Honorary Auditor
	OnTrack Racing Limited	Director and Chair
	Department of Internal Affairs Ministerial Advisory Committee for the Cessation of Greyhound Racing	Fixed-Term Contractor



Minutes for New Zealand Institute of Skills and Technology Council 24 July 2026 ordinary meeting

24/07/2026 | 12:30 PM - 03:00 PM - Auckland, Wellington New Zealand Standard Time

Whitireia and WelTec Te Awakairangi Campus, 21 Kensington Avenue, Petone, Lower Hutt

Attendees (4)

Jeremy Morley; Teorongonui Josie Keelan; William Moran; Sue McCormack (Acting Chair)

Management in attendance:

Gus Gilmore (Chief Executive), Rebecca Donne (Governance Director - minutes), James Smith (Chief Financial Officer), Kirsten Sargent, Deborah Young (Ako Excellence Director, item 12), Clarke Raymond (Strategy and Performance Director, item 9), Johnny Tramoundanas-Can (Government Relations Director, item 10.4).

Open agenda

The meeting commenced at 10.58am.

1. Welcome/apologies/notices

The Council noted that no apologies had been received for this meeting.

2. Administration (open)

2.1 Council membership and 2026 schedule of committees and workplan

The Council noted:

- the membership terms, 2026 workplan and schedule of meetings
- that the Acting Chair will not be able to attend the August meeting in Auckland, and that the meeting would need to either be online or moved to Christchurch.

2.2 Register of interests

The Acting Chair reminded members to declare any agenda items where a conflict arises between their role as a member of NZIST Council and any private or other external interest they may have, and to stand aside from decision making in respect of that item.

No additional interests were declared.

2.3 Minutes (draft) of the ordinary meeting held 26 June 2026 (ordinary meeting)

RESOLVED (B. Moran/T.J. Keelan)

That the Council approve the minutes of NZIST Council open meeting held 26 June 2026 as a true and correct record.

CARRIED

3. Chief Executive's open report

The Council received the report titled 'Chief Executive's report to Council - open session' and noted the update on current issues, key achievements and highlights arising during the reporting period, in particular that:

- the withdrawal date for Semester 2 is imminent, at which stage enrolments will be finalised
- enrolments have also been soft this semester
- the Transition Plan will be discussed in the closed portion of the meeting
- engagement with Open Polytechnic has been good.

4. Correspondence

There was no correspondence to note in the open portion of the agenda.

5. He take atu anō | Any other business (open)

No other business was raised.

6. Resolution to exclude the public

RESOLVED (B. Moran/J. Morley)

That the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting NZIST is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are per the table below:

Item	General subject of each matter to be considered	Section(s)
7.	Administration	
7.1	Minutes (draft) of the closed portion of the meeting held 26 June 2026	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA

Item	General subject of each matter to be considered	Section(s)
		Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
7.2	Ngā mahi hei Actions	Section 9(2)(g)(ii) OIA
8.	Briefing on engagement with Whitireia and WelTec Establishment Advisory Group	Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA
9.	Risk and compliance	
9.1	Pastoral code self-review	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
10.	Regular reporting	
10.1	Chief Financial Officer Report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
10.2	Wellbeing and safety report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA
10.3	Chief Executive's closed report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA
11.	Transition	
11.1	Whangārei Education Hub Update	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
11.2	Transition and disestablishment report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
12.	Report from closed portion of Te Poari Akoranga meeting held 22 July 2026	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

Item	General subject of each matter to be considered	Section(s)
13.	Inwards correspondence (confidential)	
13.1	Letter from Tertiary Education Commission Acting Deputy Chief Executive, Delivery received 1 July 2026	Section 9(2)(i) OIA Section 9(2)(j) OIA
14.	Outwards correspondence (confidential)	
14.1	Letter to Tertiary Education Commission dated 13 July 2026	Section 9(2)(i) OIA Section 9(2)(j) OIA
15.	He take atu anō Any other business (confidential)	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
16.	Confirmation of actions from this meeting	Section 9(2)(g)(ii) OIA

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.
Section 9(2)(j) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

And that certain employees of NZIST, namely:

- James Smith
- Kirsten Sargent
- Leanne Ivil
- Johnny Tramoundanas-Can
- Krystal Riley

- *Shannon Nearey*
- *Jaala Jacobs*
- *Deborah Young*

be permitted to remain at the meeting, after the public has been excluded because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

CARRIED

The Council moved into a public excluded session at 11.04am.

DRAFT

NZIST report

28 August 2026



Report to	NZIST Council
Title	Chief Executive's report to Council – open session
Provided by	Gus Gilmore, Chief Executive Tumuaki
For	Information
Classification	Unclassified
Endorsement (if any)	N/A

Recommended resolutions

It is recommended that NZIST Council (the Council):

1.	Receive the report titled 'Chief Executive's report to Council – open session'.
2.	Note the update on current issues, key achievements and highlights arising during the reporting period.

Executive summary | Kōrero whakapōpoto

1. Transition and disestablishment activities are tracking well with transition plans meeting submission targets to TEC.

Key activity during reporting period | Ngā mahi matua i te wā o te pūrongo

Media and Official Information Act requests

2. Media interest remains relatively low. However, we continue to receive Official Information Act (OIA) requests including a current OIA request from media. While we still expect requests to soften from October 2026 in the lead up to the election and the transition of our remaining business divisions out of NZIST on 1 January 2027, we are currently receiving more than anticipated. These are on a range of topics.

Financial performance

2026 Enrolments

3. As at 7 August 2026, EFTS for our four business divisions (NorthTec, Whitireia and WelTec, WITT and Tai Poutini Polytechnic) were down 8% compared with the same time in 2025. Domestic EFTS are currently down 7% compared with the same time last year. Our international enrolments are down 25%. This is an improvement on the previous month.

Table 1: 2026 Domestic and international EFTS enrolments and variances as at 7 August 2026

	6,877 2026 Budget	6,413 2026 Forecast	6,238 2026 YTD EFTS	6,780 2025 YTD EFTS						
Div Short	2026 EFTS Budget	2026 EFTS Forecast	2026 YTD EFTS	2025 YTD EFTS	YTD EFTS Var	YTD EFTS Var%	2026 % of YE Budget	2025 % of YE Budget	2026 % of YE Forecast	
NTC	1,735	1,514	1,520	1,568	-48	-3%	88 %	75 %	94 %	
TPP	188	164	132	162	-30	-19%	70 %	76 %	80 %	
WAW	3,772	3,498	3,468	3,874	-405	-10%	92 %	98 %	99 %	
WIT	1,181	1,137	1,119	1,177	-59	-5%	95 %	90 %	98 %	
Total	6,877	6,413	6,238	6,780	-542	-8%	91 %	89 %	97 %	

Diagram 1: 2026 enrolments by TEC funding source and subject area as at 7 August 2026



Progressing disestablishment and transition

- The first formal draft of the transition plan for NorthTec, WITT and Whitireia and WelTec has been submitted to TEC for feedback. We have now received some feedback which we are incorporating and will then submit the final plan.
- Joint work with the Open Polytechnic of New Zealand (OPNZ) on the transition plan for Tai Poutini Polytechnic is progressing to TEC agreed timelines. We have a first draft of the transition plan which comprises transition requirements by NZIST and receiving processes by OPNZ. We are on track to submit the first formal draft to TEC on 18 September.
- Work on preparing for NZIST's disestablishment continues (including the closure of NZIST functions, systems, contracts, and final compliance obligations). Our digital function is a critical and large part of this work. We have recently met with agencies around our archiving obligations to ensure they meet legislative requirements.
- We are also continuing to consult with NZIST national office staff as part of disestablishment. The reduction in the size of our National Office reflects the transition of many corporate and operational functions back to business divisions and that a number of National Office activities have either concluded or will cease or significantly reduce. The size of National Office in 2027 will reflect the need to ensure we have compliance and legislative obligations covered from the centre.

Other matters

Fees Free

8. The Government has confirmed that final-year Fees Free will finish at the end of 2026. Eligible learners in 2026 will be able to apply for their Fees Free Entitlement within 12 months of completion, up to 31 December 2027. Learners that complete their qualifications in 2027 or later will not be eligible for Fees Free even if they started their qualification in 2025 or 2026. There will not be any transition arrangements.
9. TEC has provided email templates, FAQs and key messages on its website for providers to use to communicate with learners about the end of the policy.

Waiver for Statement of Intent

10. The Minister for Tertiary Education has granted a waiver for NZIST to produce a Statement of Intent for the 2027 to 2029 period. NZIST is required to publish a notice of the waiver online and include it in our next annual report. This has been published on our website – [Waiver for Statement of Intent](#).
11. No provision exists in legislation to waive the requirement for a Statement of Performance of Expectations (SPE) for the period commencing 1 January 2027. The Minister has confirmed that we must provide an SPE for the period until we are disestablished. This will be for the period 1 January 2027 to 31 March 2027.
12. The Minister has confirmed that as we will not be delivering education or training during that period, our SPE needs only cover disestablishment work and associated expenditure and forecast financial statements for those three months.

Publication of Pastoral Care Code Self-Review Report 2025

13. At its July 2026 meeting the Council approved the final [2025 NZIST Pastoral Care Code Self-review Report](#). This has now been published on the NZIST website. In 2027, our current remaining business divisions will undertake this reporting for 2026 as NZIST will be disestablished.

Hon Penny Simmonds

Minister for Tertiary Education
Minister of Science, Innovation and Technology
Associate Minister for Social Development and Employment



5 August 2026

Sue McCormack
Acting Chair, NZIST
By email: sue.mccormack@tepukenza.ac.nz

Ref: PS1265

Dear Sue

NZIST Statement of Intent 2027-2029 and Statement of Performance Expectations 2027

As you are aware, the Education and Training Act 2020 sets out that NZIST will be disestablished on 31 March 2027. Given this, under section 139B(3) of the Crown Entities Act 2004 I have granted a waiver of the requirement for NZIST to produce a Statement of Intent (SOI) for the 2027 to 2029 period.

Section 139B(4) of the Crown Entities Act 2004 requires NZIST to publish notice of the waiver online, including my reason for granting it. The waiver must also be included in NZIST's next annual report.

NZIST is also due to provide a Statement of Performance Expectations (SPE) for the period commencing on 1 January 2027. No provision exists in the Crown Entities Act 2004 to waive the requirement for an SPE. As such, NZIST must prepare and publish an SPE for the period until it is disestablished (i.e. for the period from 1 January 2027 to 31 March 2027) before the beginning of the upcoming financial year. Nevertheless, given NZIST will not be delivering any education or training from 1 January 2027, nor will it be receiving any funding from the Crown, I consider that NZIST only needs to produce an SPE which covers the following:

- a. the work required to prepare for the disestablishment of NZIST (and associated expenditure);
- b. forecast financial statements for the three months from 1 January 2027 to 31 March 2027 (as required under section 149G of the Crown Entities Act 2004).

I look forward to receiving your draft SPE for 2027 before 31 October 2026 as required by the Crown Entities Act 2004.

Yours sincerely

A handwritten signature in black ink, appearing to read 'P. Simmonds'.

Hon Penny Simmonds
Minister for Tertiary Education

- cc Gus Gilmore, Chief Executive, NZIST
Tim Folwer, Chief Executive, Tertiary Education Commission

New Zealand Institute of Skills and Technology Council Meeting

6. Resolution to exclude the public

It will be moved by the Acting Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting NZIST is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
7.	Administration	
7.1	Minutes (draft) of the closed portion of the meeting held 24 July 2026	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
7.2	Minutes (draft) of the extraordinary e-meeting held 10-11 August 2026	Section 9(2)(i) OIA
7.3	Ngā mahi hei Actions	Section 9(2)(g)(ii) OIA
8.	Regular reporting	
8.1	Chief Executive's Report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
8.2	Wellbeing and safety report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA

Item	General subject of each matter to be considered	Section(s)
9.	Reports from and relating to Committees	
9.1	Draft minutes of the meeting of the Appointment and Remuneration Committee held 24 July 2026	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
9.2	Matters for Council decision arising from the Finance, Risk and Audit Committee	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
11.	Outwards correspondence (confidential)	
11.1	Letter to family of Eve McMahon	Section 9(2)(a) OIA
12.	He take atu anō Any other business (confidential)	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
36.	Confirmation of actions from this meeting	Section 9(2)(g)(ii) OIA

The Acting Chair will also move that certain employees from NZIST, namely Mandy Jones, be permitted to remain at the meeting, after the public has been excluded because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section	Interest
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.
Section 9(2)(j) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).