Te Poari Akoranga | Academic Board 22 January 2026

Location: MIT Ōtara campus

nzist new zealand institute of skills and technology

22 January 2026 09:30 AM - 01:00 PM

The Ako Excellence Director will provide a verbal update on academic risks.

Lunch will be provided at 12pm

Karakia tīmatanga | Opening incantation

Whakarongo rā e Rongo	Listen o Rongo
Ki a mātou	to us
te manawa nei	offering gratitude
ki te rongo taketake,	for the peace and harmony
te whiwhia, te rawea	that allows us to enjoy
te whiwhi-ā-nuku	the gifts of the earth
whiwhi-ā-rangi	and the heavens
i takea mai i te kāhui o ngā ariki.	bequests of a higher order.
kia tūturu ka whakamau ai kia tina, Tīna! (everybody)	And bind it firmly, firmly!
Hui e?	Do we all concur?
Tāiki e!	We concur!

nzist

An extract from Te Pūkenga Delegations Register (approved 26 June 2025) is provided to show the delegations from Council to Te Poari Akoranga, as a reference to inform decision-making at this meeting.

Te Pūkenga

Schedule A

Tā Te Kaunihera Mana Tāpae ki ngā Kōmiti | Delegation of Authority from Council to Committees[2]

In accordance with the Delegations Policy, Committees are granted the specific authorities listed below.

A1: Council Delegations to Te Poari Akoranga

All delegated authority must be exercised in accordance with the purpose of Te Poari Akoranga as set out in the Terms of Reference as updated from time to time.

Ref	Subject	Description	Objective	Power to Sub-Delegate?
1.	Academic Policies, procedures and framework	To determine policies and operating procedures of Te Pūkenga in relation to learners and academic matters.	Provide assurance and confidence that the quality and academic infrastructure, including policies, procedures and frameworks, are fit for purpose; and approve academic direction, statutes and practices to be applied throughout the organisation to ensure the goals of Te Pūkenga, as set by Council having regard to the Charter and Minister's expectations, are met and continuous improvement is achieved and sustained.	No
2.	Courses/ Programmes of Study (including work-based learning programmes)	To approve new courses and programmes, review and approve changes to existing courses and programmes, and approve the withdrawal/closure or suspension of existing courses or programmes. To seek approval/accreditation of programmes by external bodies.[3]	Provide and facilitate strategic direction and thought leadership on a range of education matters, including innovation, teaching and learning, and applied research and scholarship, with oversight of funding allocation, planning and ethics.	Yes

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[2] For completeness, it is noted that Council does not grant delegated authority to the Wellbeing and Safety Committee on the basis that such matters are at all times the collective responsibility of Council. Further, delegated authority is not granted to any advisory committees of Council.

[3] Delegation to be exercised in accordance with Te Pūkenga approved Investment Plan and Strategic Plan.

Ref	Subject	Description	Objective	Power to Sub-Delegate?
3.	Courses/ Programmes of Study (including work-based learning)	To approve variations to an individual learner's course/programme of study outside programme regulations.	Provide assurance and confidence: (a) of the effectiveness of teaching, learning and research within the organisation with a focus on outcomes (b) that work-based learning is applied throughout packages of learning developed and delivered by Te Pūkenga (where relevant), contribute to a partnership approach to policies and decisions affecting work-based learning and create space for employers.	Yes
4.	Quality Assurance	To set and monitor the application of Te Pūkenga quality assurance processes for the development and delivery of all courses and programmes (including with respect to learning, teaching, assessment, learner support and learner performance) through quality evaluation, review and reporting processes.	As above.	Yes
5.	Assessment	To approve and release learner results, and recognise credit for assessment (including assessment of prior learning) in accordance with approved academic regulations.	Establish and provide assurance and confidence that ohu whakahaere, (national subcommittees of Te Poari Akoranga) strengthen academic leadership in key areas of focus.	Yes
6.	Research	To set and promote quality standards for research and approve proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Maori or Te Tiriti/Treaty of Waitangi dimension.	To conduct research, with a focus on applied and technological research (section 315, Education and Training Act). Teaching and learning is supported by research, evidence, and best practice (Charter, Schedule 13, ETA)	Yes

Ref	Subject	Description	Objective	Power to Sub-Delegate?
7.	Appeals	To: a. receive unresolved learner complaints or appeals that have already been determined (in line with relevant appeals policies and processes); b. support the resolution, settlement and/or withdrawal of such unresolved complaints or appeals; and c. if necessary, make recommendations about policies, procedures, or the provision of services.		Yes
8.	Ohu whakahaere: Sub-Committees	To establish any ohu whakahaere (sub-committees) as are deemed necessary for the efficient and effective operation of Te Poari Akoranga and to make appointments to the same.	Establish and provide assurance and confidence that ohu whakahaere, (national subcommittees of Te Poari Akoranga) strengthen academic leadership in key areas of focus.	No
9.	Incidental	To do anything incidental to the exercise of any of the powers or functions delegated by the Council to the Academic Board.	The Council delegates to Te Poari Akoranga "matters relating to work-based learning, courses of study or training, awards, and other academic matters", to "exercise powers delegated to it by the council." (Education and Training Act 2020, Section 324(2)).	No

Te Poari Akoranga Register of Interests

1 January 2026

Name	Interest	Nature of Interest
Deborah Young Chair	NZIST	• Ako Excellence Director • Transitional Leadership team member
	Ara Institute of Canterbury	• Ako Excellence Director • Chair, Academic Committee • Member of Programme Assurance Committee • Member of Research, Rangahau and Postgraduate Committee
Gus Gilmore	Nil	
Fiona Beals Member	Whitireia and WelTec	Principal Lead, Teaching Innovation and Research
	Ara Taiohi	Member
Emma Osborne Member	Western Institute of Technology Taranaki	TBC
Joan Taylor **Member**	NorthTec	Academic Registrar
Annabell Dey Member	Tai Poutini Polytechnic	Senior Leader Teaching and Learning
Dahrian Watene Member	Learner representative	• Member, Student Voice Committee NZIST | NorthTec • Enrolled Student, Postgraduate Diploma in Accounting, NZIST | NorthTec • Junior Auditor, BDO Northland (Te Tai Tokerau)

Minutes for Te Poari Akoranga | Academic Board 6 November 2025

06/11/2025 | 09:30 AM - - Auckland, Wellington New Zealand Standard Time

Microsoft Teams

Attendees (8)

Kieran Hewitson (Co-Chair); Deborah Young (Co-Chair); Fionna Moyer; Fiona Beals; Martin Carroll; Te Urikore Biddle; Scott Klenner; Leoni Drew;

In attendance:

Rebecca Donne (Governance Director, minutes), Jamie Smiler (Director Rangahau and Research - Te Pūkenga, item 11)

Apologies:

Linda Aumua.

Open agenda

Karakia tīmatanga

The meeting started at 9.46am with karakia delivered by Deborah Young.

1. Administration

1.1 Welcome and apologies

Te Poari Akoranga (Te Poari) noted that:

- Linda Aumua provided apologies for the meeting
- Scott Klenner will be joining late for the meeting at 10am

1.2 Membership and meeting schedule calendar 2025

Te Poari noted that there are no further scheduled meetings for 2025.

1.3 Workplan

Te Poari members noted the 2025 workplan and that all items have been completed except setting the 2026 meeting dates and workplan, as this will occur at the first meeting of 2026.

1.4 Register of interests

The Chair reminded members to declare any agenda items where a conflict arises between their role as a member of Te Poari Akoranga and any private or other external interest they may have, and to stand aside from decision making in respect of that item. No additional interests were declared.

1.5 Minutes of the open portion of Te Poari Akoranga 11 September 2025

One matter arose about whether apologies from TeUrikore Biddle had been noted. This was in item 1.1 of the minutes.

RESOLVED (F. Moyer/L. Drew)
THAT Te Poari Akoranga accept the minutes of Te Poari Akoranga open meeting held on 11 September 2025 as a true and correct record.
CARRIED

2. Local Academic Committee reports (open)

Te Poari Akoranga discussed the extensive mahi across all business divisions in programme redevelopment, conversion of training schemes into micro-credentials and their readiness for 2026 with updated Quality Management Systems. Te Poari noted that incoming Councils of new entities will arrange Terms of Reference and appointments to Academic Committees, along with other governance requirements in December 2025.

ACTION: Request business divisions submit reports for any Local Academic Committees held until the end of 2025 to be received at the first meeting of 2026. (Assignee(s): Deborah Young; Due Date: 22/01/2026)

2.1 Ara - September 2025

RESOLVED (K. Hewitson/M. Carroll)
THAT Te Poari Akoranga:
1. *Receive the report titled 'Ara Institute of Canterbury Academic Committee report September 2025' .*
2. *Note that the Ara Institute of Canterbury Academic Committee approved:*
- *Eight programme changes for Levels 1 to 6, via sub-delegation to the Portfolio and Assurance Committee*
- *Five programme changes to Level 7 programmes*

CARRIED

2.2 BCITO - September 2025

RESOLVED (K. Hewitson/M. Carroll)
THAT Te Poari Akoranga:
1. *Receive the report titled 'BCITO - Assessment, Learning and Teaching Committee Report September 2025'.*

2. *Note that the BCITO – Assessment, Learning and Teaching Committee made no approvals.*

CARRIED

2.3 Competenz

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the reports titled 'Competenz Academic Report 29 September 2025'.*
2. *Receive the report titled 'Competenz Academic Report 22 October 2025'.*

CARRIED

2.4 EIT - September 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'EIT Academic Committee report 15 September 2025'.*
2. *Note that the EIT Academic Committee approved the new degree monitor appointment of Dr Karen Paringatia for:*

- *TA4947 Te Toi o Ngā Rangi – Bachelor of Māori Visual Arts (Level 7)*
- *HB4044 Te Hono ki Toi (Poutiri-a-rangi) Bachelor of Creative Practice (Honours)*
- *HB4045 Te Hono ki Toi (Poutiriao) Master of Professional Creative Practice (180)*

CARRIED

2.5 HITO September 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'HITO Academic Committee report 30 September 2025 (Q3)'.*
2. *Note that the HITO Academic Committee approved:*

- *Submission of the New Zealand Certificate in Beauty Therapy (Level 4) to NZQA for programme extension and delivery with subtle changes to conditions.*
- *Submission of the New Zealand Certificate in Hairdressing Professional Stylist (Level 4) to Toi Mai for extension of programme to 2027 to accommodate our third-year learners to complete apprenticeship in this programme.*
- *New Pivot Point Programme – New Zealand Certificate in Commercial Hairdressing (Level 4) 240 Credits*

CARRIED

2.6 Manukau Institute of Technology

2.6.1 September 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'MIT Academic Committee report 3 September 2025'.*

2. *Note that the MIT Academic Committee approved the following Type 1 change:*

• *New Zealand Certificate in Automotive Engineering (Level 3) [NZ3097]*

CARRIED

2.6.2 October 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'MIT Academic Committee report 1 October 2025'.*

2. *Note that the MIT Academic Committee approved the following Type 1 change:*

    o *New Zealand Certificate in Food and Beverage Service (Level 3) [NZ2104]*

    o *New Zealand Certificate in Food and Beverage Service (Level 4) [NZ2105]*

    o *New Zealand Certificate in Early Childhood Education and Cate (Level 4) [NZ2850]*

    o *New Zealand Certificate in Baking (Level 4) [NZ1842]*

    o *New Zealand Certificate in Baking (Level 5) [NZ1844]*

3. *Note that the MIT Academic Committee agreed for the MIT Academic Committee and Unitec Te Komiti Mātauranga to operate as a Joint Academic Committee, from Monday 6 October 2025 for the rest of 2025 (unless a new Manukau institute of Technology and Unitec Council approves and establishes an Academic Board earlier).*

CARRIED

2.7 MITO - October 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga receive the report titled 'MITO Quality Oversight Committee report 2 October 2025'.

CARRIED

2.8 Nelson Marlborough Institute of Technology

2.8.1 March 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'NMIT Academic Committee report March 2025'.*

2. *Note that the NMIT Academic Committee approved:*

- *Type 2 Change NZD Arts and Design L5*

- *UEC/NMIT MOU student exchange and study abroad agreement*

CARRIED

2.8.2 April 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'NMIT Academic Committee report April 2025'.*

2. *Note that the NMIT Academic Committee approved:*

- *New Site Delivery application to deliver Toi Ohomai Programme Manu Taiko – Toro Parirau L4, Manu Taiko – Toro Parirau, New Zealand Certificate in Māori Governance Level 4*

CARRIED

2.8.3 May 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'NMIT Academic Committee Report May 2025'.*

2. *Note that the NMIT Academic Committee approved:*

- *All Programme and Course Change Approvals*

- *Degree SARs*

- *Exchange Agreement with Dayananda Sagar University, India*

CARRIED

2.8.4 June 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'NMIT Academic Committee report June 2025'.*

2. *Note that the NMIT Academic Committee approved:*

- *Consent to assess application for Unit Standard 31713*

- *Bachelor of Viticulture and Winemaking Degree Self-Assessment Report*

- *NZ Certificate in Cookery qualification version update 2026*

- *Exchange Agreement with IGENSIA GROUPE France*

- *Bachelor of Information Technology Type 2 change*

- *Bachelor of Aquaculture and Marine Conservation 2026 Type 2 change*

- *Master of Professional Accounting*

- *Master of Information Technology*

- *Bachelor of Arts and Media Type 2 change.*

CARRIED

2.8.5 July 2025

Te Poari noted there is a hold on enrolled nursing, there is a NZQA and Nursing Council panel happening currently; that concludes Friday 7 November, holding discussions for Bachelor of Nursing and Diploma in Enrolled Nursing.

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'NMIT Academic Committee report July 2025'.*
2. *Note that the NMIT Academic Committee approved:*
- *New Zealand Diploma in Arts and Design L6 and supporting documents*
- *2025 Delivery subcontracts*

CARRIED

2.8.6 August 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'NMIT Academic Committee report August 2025'.*
2. *Note that the NMIT Academic Committee approved:*
- *Programme Accreditation Application Bachelor of Nursing, Capability Document for Bachelor of Nursing, Memorandum of Understanding NMIT Otago Bachelor of Nursing July 2025, Otago Bachelor of Nursing Programme Document 2025*
- *3V6 Approval Form Type 2: New Zealand Diploma in Sport, Recreation and Exercise Level 5 and Level 6 including Programme regulations and course descriptors*
- *Aeronautical Maintenance Certification Micro-credential documents*
- *Student exchange and study abroad agreements with Reutlingen University, Germany and Hartwick College, USA*

CARRIED

2.8.7 September 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'NMIT Academic Committee report September 2025'.*
2. *Note that the NMIT Academic Committee approved:*
- *Adventure Tourism Level 4 and Level 5 type 2 programmes changes*

- *Type 2 changes to New Zealand Diploma in Animation (Level 5) and New Zealand Diploma in Animation (Level 6)*
- *Digital Photography micro-credential*
- *Aeronautical Maintenance Certification micro-credentials*

CARRIED

2.8.8 October 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'NMIT Academic Committee report October 2025'.*
2. *Note that the NMIT Academic Committee approved:*

- *Predator Trapping Methods Micro-credential*
- *Study abroad and exchange agreements*

CARRIED

2.9 NorthTec

2.9.1 September 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'NorthTec Academic Committee report 11 September 2025'.*
2. *Note that the NorthTec Academic Committee approved:*

- *Granting of the certificate and diploma qualification awards*
- *Application for approval and accreditation of Micro Credential – 'Preparation of Healthy Kai'*
- *Application for accreditation of Micro Credential – 'License Controller Qualification – LCQ'*
- *Type 2 Changes to programme 'New Zealand Certificate in Beauty Therapy (Level 4)' to align with latest qualification version*
- *Application for New Delivery Site of Te Pūkenga 'Energy Sector' Micro Credentials:*
- *5228 Business Planning: Assessing Environmental Factors and Impact in the Energy Sector*
- *5227 Leadership: Approaches and Communication in the Energy Sector*
- *5236 Leadership: Managing Change in the Energy Sector*
- *5238 Operational Management Fundamentals: Analysing and Improving Business Performance*
- *5229 Programme Delivery: Project and Stakeholder Management in the Energy Sector*
- *5237 Team Management and Conflict Resolution Strategies in the Energy Sector*

CARRIED

2.9.2 October 2025

Te Poari noted the Wisenet migration is a risk that other business divisions are going through and as a result the Wisenet migration is postponed until 2026.

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'NorthTec Academic Committee Report 9 October 2025'.*

2. *Note that the NorthTec Academic Committee approved:*

- *Deregistration of delivery sites to be notified to New Zealand Qualifications Authority (NZQA) and Tertiary Education Commission*

- *Granting of the Certificate and Diploma Qualification Awards.*

CARRIED

2.10 Open Polytechnic

2.10.1 May 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Open Polytechnic Academic Committee Report 02 May 2025'.*

2. *Note that the Open Polytechnic Academic Committee approved:*

- *Artificial Intelligence for Business Leaders (Micro-credential)*

- *2024 Annual Programme Evaluation Reports for Bachelor of Applied Science, Graduate Certificate in Sustainable Management, and Graduate Diploma in Sustainable Management*

- *Appointment of Ben Waterhouse to the Environment Stakeholder Advisory Group*

- *Appointment of Jamie Vaughan to the Information Technology Stakeholder Advisory Group*

- *Appointment of Mark Revill to the Initial Teacher Education Stakeholder Advisory Group*

- *The release of the Evidence-based Reflective Review of Ethics Committee Frameworks, Process and Practices report to Pounuku Rangahau, Director Rangahau and Research, Te Pūkenga.*

- *Appointment of Dr Madhuri Sedlmeir (Learning Design and Development) to the Research Committee*

- *Changes to the Credit Recognition Schedule*

CARRIED

2.10.2 June 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Open Polytechnic Academic Committee Report 06 June 2025'.*

2. *Note that the Open Polytechnic Academic Committee approved:*

- *Changes to the programme of study for the New Zealand Certificate in Financial Services (Level 5) with strands*
- *Micro-credentials to replace the existing Training Schemes for Teaching as a Profession, and Teaching Practice for the Teacher Education Refresh programme*
- *Appointment of Alex Doyle, Kate Saunders, Damien McGill and Judith Taylor to the Built Environment Stakeholder Advisory Group*
- *Endorsement of Dr Denise Blake as a degree monitor for the Bachelor of Social Health and Wellbeing and associated programmes*
- *Changes to the Terms of Reference for the Research Committee and the Ethics Committee*
- *The Record of Prior Learning (RPL) arrangement for Southbase employees enrolling into the New Zealand Diploma in Construction (Level 6) (Construction Management strand)*
- *Changes to the Credit Recognition Schedule*

CARRIED

2.10.3 June 2025 (Special 1)

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Open Polytechnic Academic Committee Report Special Meeting 23 June 2025'.*
2. *Note that the Open Polytechnic Academic Committee approved 2024 Annual Programme Evaluation Reports for:*

- *Bachelor of Social Work*
- *Bachelor of Accounting*
- *Graduate Diploma in Professional Accounting*
- *Bachelor of Teaching (Primary Education)*
- *Graduate Diploma in Teaching (Primary Education)*
- *Graduate Diploma in Teaching (Secondary Education)*
- *Graduate Diploma in Teaching (Secondary Technology Education)*
- *Bachelor of Applied Management*
- *Bachelor of Business with majors*
- *Graduate Certificate in Business*
- *Graduate Diploma in Business*
- *Graduate Certificate in Marketing*
- *Graduate Diploma in Marketing*
- *Graduate Diploma in Human Resource Management*
- *Graduate Diploma in Strategic Management*

CARRIED

2.10.4 June 2025 (Special 2)

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Open Polytechnic Academic Committee Report Special Meeting 26 June 2025'.*

2. *Note that the Open Polytechnic Academic Committee approved 2024 Annual Programme Evaluation Reports for:*

- *Teaching as a Profession (level 7)*

- *Teaching Practice (Level 7)*

- *Bachelor of Library and Information Studies*

- *Graduate Certificate in Library and Information Leadership*

- *Graduate Diploma in Library and Information Leadership*

- *Bachelor of Social Health and Wellbeing with majors*

- *Graduate Certificate in Addiction Intervention*

- *Graduate Diploma in Disability Sector Leadership*

- *Graduate Diploma in Mental Health Sector Leadership*

- *Bachelor of Information Technology*

- *Graduate Certificate in Information Technology*

- *Graduate Diploma in Information Technology*

- *Bachelor of Engineering Technology (Civil Engineering)*

- *Bachelor of Teaching (Early Childhood Education)*

- *Bachelor of Teaching (Early Childhood Education) (expiring)*

- *Graduate Diploma in Teaching (Early Childhood Education)*

CARRIED

2.10.5 July 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Open Polytechnic Academic Committee Report 04 July 2025'.*

2. *Note that the Open Polytechnic Academic Committee approved:*

- *Digital Storytelling for Educators (Micro-credential)*

- *Creative Technology Accelerator (Micro-credential)*

- *Site accreditation application for Tātaki Auckland Unlimited – Te Puna Creative Innovation Quarter*

- *Conversion of training schemes to micro-credentials for Communication for Learning (Level 3); Using Standards to Assess Candidate Performance (Level 4); Tertiary Study Skills (Level 4); Small Business Basics (Level 4)*

- *Type 2 programme changes for the New Zealand Certificate in Adult and Tertiary Teaching (Level 5)*

- *New programme of study for New Zealand Qualifications Authority (NZQA) approval and accreditation for the New Zealand Certificate in Digital Media and Design (Level 4)*

- *ASM iQualify Guidelines and Communication Protocols 2025*
- *Kaimahi Advisory Committee for Ākonga Whaikaha Terms of Reference*
- *Appointment of Debbie Hughes to the Social Health and Wellbeing Stakeholder Advisory Group*
- *Changes to the Credit Recognition Schedule*

CARRIED

2.10.6 July 2025 (e-meeting)

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Open Polytechnic Academic Committee report e-Meeting 16 July 2025'.*
2. *Note that the Open Polytechnic Academic Committee approved Programme of study for the New Zealand Certificate in Digital Media and Design (Level 4) for New Zealand Qualifications Authority (NZQA) approval and accreditation.*

CARRIED

2.10.7 August 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Open Polytechnic Academic Committee Report 01 August 2025'.*
2. *Note that the Open Polytechnic Academic Committee approved:*

- *Permanent closure of the programme FS5000 Financial Services Continuing Education (Level 5) and the course FSCE19 New Zealand's Financial Advice Regime. Due to changes in legislation the programme and course are no longer relevant*
- *Appointment of Hollie Tapa to the Psychology Stakeholder Advisory Group.*

CARRIED

2.10.8 September 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Open Polytechnic Academic Committee Report 05 September 2025'.*
2. *Note that the Open Polytechnic Academic Committee approved:*

- *Programme approval and accreditation applications for:*
  - *New Zealand Certificate in Long-term Health Conditions (Level 3)*
  - *New Zealand Certificate in Te Reo (Reo Rua) (Level 2)*
  - *Accreditation applications for the following micro-credentials:*
    - *Long-term Conditions: Risk, Prevention and Support*
    - *Long-term Conditions: Risk, Prevention and Support of People Living with Arthritis*

- - *Long-term Conditions: Risk, Prevention and Support of People Living with Diabetes*

    - *Long-term Conditions: Risk, Prevention and Support of People Living with Heart Disease*

    - *Long-term Conditions: Risk, Prevention and Support of People Living with Stroke*

    - *Foundation Mathematics for Engineering*

    - *Introductory Mathematics for Engineering*

- *Terms of reference for the Ākonga Voice Group*

- *Terms of reference for the Kaimahi Advisory Group for Ākonga Whaikaha*

- *Appointment of Rochelle Inwood to the Social Health and Wellbeing Stakeholder Advisory Group*

- *Appointment of Susanne Cooke to the Business and Enterprise Stakeholder Advisory Group*

- *Appointment of Leigh Gray to the Information Technology Stakeholder Advisory Group*

- *Changes to the Credit Recognition Schedule*

CARRIED

2.11 ServiceIQ

2.11.1 August 2025

Te Poari noted that the Academic Committee report for August had already been received.

2.11.2 October 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'ServiceIQ - Academic Committee Report 7 October 2025'.*

2. *Note that the ServiceIQ Academic Committee approved the following Type 2 programme changes at this meeting:*

- *2203 New Zealand Certificate in Tour Guiding (Level 4)*

- *2199 Visitor experience (Level 3)*

- *2106 New Zealand Certificate in Catering Services (Level 3)*

- *2107 New Zealand Certificate in Catering Services (Level 4)*

CARRIED

2.12 Southern Institute of Technology - May 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Southern Institute of Technology Academic Committee report 22 May'.*

2. *Note that the Southern Institute of Technology Academic Committee approved:*

- *ACE-funded Digital Literacy Community Courses*

- *ACE-funded Gore Community Support Learner Courses*

- *Type 2 Change to ST4803 Bachelor of Nursing*

- *Type 2 Change to ST5347 Bachelor of Applied Management and associated Graduate Diplomas and Graduate Certificates*

- *Type 1 Change to MC4834 Kia Tū – Pathway Planning (Micro-credential)*

CARRIED

2.13 Toi Ohomai - September 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Toi Ohomai Academic Committee report 25 September 2025'.*

2. *Note that the Toi Ohomai Academic Committee approved:*

- *Graduates 15 September 2025*

- *Training schemes for retirement 17 August 2025*

CARRIED

2.14 Universal College of Learning

2.14.1 February 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled '6009 UCOL Academic Committee report 18 February 2025'.*

2. *Note that UCOL Academic Committee approved:*

- *Minutes of Faculty Boards of Educational Improvement (FBEI) meeting minutes and actions (5 meetings).*

- *Annual Programme Self-Assessment 2024 Report Student Success (Manawatū).*

CARRIED

2.14.2 April 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled '6009 UCOL Academic Committee report 01 April 2025'.*

2. *Notes that UCOL Academic Committee approved:*

- *Minutes of Faculty Boards of Educational Improvement meeting minutes and actions - two meetings.*

- *Minutes of the Academic Approvals Committee – one meeting (three Type 2 Changes).*

- *Te Pūkenga advice of the disestablishment of Te Ohu Whakahaere Appeals received resulting in student appeals now being handled internally again as per UCOL processes.*

- *NZQA National External Moderation Report and Workforce Development Councils external post-assessment moderation of assessment (2024) performance report.*

- *2024 Raukura Annual Self-Assessment Report on activities and effectiveness.*

CARRIED

2.14.3 August 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled '6009 UCOL Academic Committee report 26 August 2025'.*

2. *Note that UCOL Academic Committee approved:*

- *Minutes of Faculty Boards of Educational Improvement meeting minutes and actions - 10 meetings.*

- *Minutes of the Academic Approvals Committee – 1 meeting (Type 2 Changes Bachelor of Nursing).*

- *The review, refresh, and update to the UCOL Academic Statute to proceed.*

CARRIED

2.14.4 September 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled '6009 UCOL Academic Committee report 09 September 2025'.*

2. *Note the 6009 UCOL Academic Committee approved:*

- *Minutes of Faculty Boards of Educational Improvement meeting minutes and actions – no meetings held in timeframe to report to Academic Committee.*

- *2024 Te Mana Tauira Student Success Whanganui Annual Self-Assessment Report on activities and effectiveness.*

- *Action Register request for Research and Knowledge Transfer meeting minutes was reaffirmed, due October.*

CARRIED

2.15 Unitec

2.15.1 September 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Te Komiti Mātauranga Academic Committee report 04 September 2025'.*

2. *Note that the Te Komiti Mātauranga approved the Unitec 2024 Research Annual Report.*

3. *Note that the Te Komiti Mātauranga approved the thresholds for the Te Pūkenga Competency Based Assessment 4 (CBA-4) grading basis and Competency 20 (C20) as proposed and noted the actions already taken to address the issue:*

Grade	Meaning	Percentage
NA	Not Achieved	0-49
AC	Achieved	50-64

Grade	Meaning	Percentage
AM	Achieved with Merit	65-80
AE	Achieved with Excellence	80-100

4. *Note that the Te Komiti Mātauranga received the updated expiring/discontinued status for a list of programmes; approved the inactivation in Unitec systems of those programmes noted in the report that have been confirmed as being no longer offered and in which there are no active students; approved the inactivation in Unitec systems using a 'future row date' for those programmes which have not yet reached the 'last date of completion' but which will lapse on that date.*

5. *Note that the Te Komiti Mātauranga approved the secondment of Chris Park as a member of Unitec's Academic Committee Standing Subcommittee.*

6. *Note that the Te Komiti Mātauranga endorsed a Type 2 change (subject to conditions) for:*
   - *New Zealand Certificate in Automotive Engineering (Level 3, 120 credits) [NZCAE]*

7. *Note that the Te Komiti Mātauranga approved Type 1 changes (subject to conditions) for:*
   - *New Zealand Certificate in Exercise (Level 5, 60 credits) [NZCEX]*
   - *New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4, 120 credit) [NZCHW]*
   - *Master of Architecture (Professional) (Level 9, 240 credits) [MARCP]*

8. *Note that the Te Komiti Mātauranga approved a change (subject to conditions) for:*
   - *WoF Vehicle Inspector Refresher Short Course.*

9. *Note that the Te Komiti Mātauranga approved students' completions across multiple programmes.*

CARRIED

2.15.2 October 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Te Komiti Mātauranga Academic Committee report 02 October 2025'.*

2. *Note that the Te Komiti Mātauranga strongly encouraged the Unitec Artificial Intelligence module, make it freely available as a standalone Moodle module that leads to badging.*

3. *Note that the Te Komiti Mātauranga adopted in principle the proposed updated international equivalency settings to be adopted at both MIT and Unitec and requested to establish a formal process for the updating of international equivalency standards at both MIT and Unitec.*

4. *Note that the Te Komiti Mātauranga agreed for the MIT Academic Committee and Unitec Te Komiti Matauranga to operate as a Joint Academic Committee, from Monday 6 October 2025 for the rest of 2025 (unless a new Council approves and establishes an Academic Board earlier).*

5. *Note that Te Komiti Mātauranga approved students' completions across multiple programmes.*

CARRIED

2.16 Whitireia and WelTec - October 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Whitireia and WelTec Academic Committee Report 13 October 2025'.*

2. *Note that the Whitireia and WelTec Academic Committee approved Type 2 changes to:*
   - *NZ3442 New Zealand Certificate in Makeup and Skincare (Introduction) (Leve 3)*
   - *NZ3456 New Zealand Certificate in Makeup Artistry (Level 4) ∑ Bachelor of Nursing Māori*
   - *New Zealand Certificate in Foundation Skills (Level 2)*
   - *Master of Management*

3. *Note that the Whitireia and WelTec Academic Committee approved Type 1 changes to:*
   - *NZ3408 New Zealand Diploma in Writing for Creative Industries (Level 5)*
   - *NZ3444 New Zealand Certificate in Beauty Therapy (Level 4)*
   - *PR4863 Postgraduate Certificate in Nursing*

4. *Note that the Whitireia and WelTec Academic Committee approved the following new programme:*
   - *NZ5320 New Zealand Certificate in Baking (Generalist) (Level 4)*

CARRIED

2.17 Wintec - September - October 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Wintec Komiti Akoranga Report - September and October 2025'.*

2. *Note the approval of Type 2 changes to the following legacy programmes:*

- *New Zealand Certificate in Plumbing, Gas fitting, and Drainlaying (Level 3) (subsidiary-led unified programme)*

- *New Zealand Diploma in Journalism (Level 5)*

- *New Zealand Certificate in Carpentry (Level 4)*

- *New Zealand Certificate in English Language (Level 3) (Academic)*

- *New Zealand Certificate in English Language (Level 3) (General)*

- *New Zealand Certificate in English Language (Level 3) (Applied)*

- *New Zealand Certificate in English Language (Level 4) (Academic)*

- *New Zealand Certificate in English Language (Level 5) (Academic)*

CARRIED

2.18 WITT - September - October 2025

RESOLVED (K. Hewitson/M. Carroll)

THAT Te Poari Akoranga:

1. *Receive the report titled 'Western Institute of Technology at Taranaki Academic Committee Report – 3 September and 22 October 2025 meetings'.*

2. *Note that the WITT Academic Committee approved:*

- *Certificate graduands – 343 approved*

- *Diploma and degree graduands – 79 approved*

- *Academic Statute 2025 amendment*

- *Academic calendar 2027*

CARRIED

3. Report from open portion of Te Ohu Whakahaere Approvals meetings

Te Poari noted:

- The mix of Type 2 changes and new delivery site applications for unified programmes or micro-credentials.
- NZQA is currently slow to process programme changes.
- Te Ohu Whakahaere Approvals (Te Ohu) will have e-meetings if any further approvals are required in 2025.

Te Poari acknowledged and thanked Leoni Drew and Kim Davies as co-chairs and the members of Te Ohu for the amount of work undertaken by Te Ohu as this particular ohu has had the most work of all throughout the establishment and disestablishment phases of Te Pūkenga.

RESOLVED (L. Drew/T. Biddle)

THAT Te Poari Akoranga:

1. *Receive the verbal and written report from the open portions of Te Ohu Whakahaere Approvals meetings held:*
   - *16 September 2025*
   - *12-19 September 2025 e-meeting*
   - *3-10 October 2025 e-meeting*
   - *22 October 2025*

2. *Accept the open portion of the minutes of Te Ohu Whakahaere Approvals final meeting held 22 October 2025.*

3. *Note that at its 16 September meeting, Te Ohu Whakahaere Approvals approved the Type 2 programme changes to 2552 NZ Diploma in Applied Science L5 and 2553 NZ Diploma in Applied Science L6, be submitted to the New Zealand Qualifications Authority (NZQA).*

4. *Note that at its e-meeting held 12-19 September, Te Ohu Whakahaere Approvals approved the following be submitted to NZQA:*
   - *The new delivery site application of Te Pūkenga 2741 New Zealand Diploma in Remedial Massage (Level 6), at Otago Polytechnic.*
   - *The Type 2 change application for the unified 4391 New Zealand Diploma in Rural Animal Veterinary Technology (Level 6).*
   - *The new delivery site application for Te Pūkenga (Unified) 4876 Hangarau Matihiko: Digital Interface Design and Programming Foundations (Micro-Credential) (Level 5), at Toi Ohomai.*

5. *Note that at its e-meeting held 3-10 October, Te Ohu Whakahaere Approvals approved the new delivery site application for NorthTec to deliver the energy sector micro credentials (Level 5) be submitted to NZQA:*
   - *5227 Leadership: Approaches and Communication in the Energy Sector*

- o *5228 Business Planning: Assessing Environmental Factors and Impact in the Energy Sector*
- o *5229 Programme Delivery: Project and Stakeholder Management in the Energy Sector*
- o *5236 Leadership: Managing Change in the Energy Sector*
- o *5237 Team Management and Conflict Resolution Strategies in the Energy Sector*
- o *5238 Operational Management Fundamentals: Analysing and Improving Business Performance*
6. *Note that at its 22 October meeting, Te Ohu Whakahaere Approvals approved a new delivery site application for Wintec to deliver the unified New Zealand Certificate in Business (Small Business) (Level 4) be submitted to NZQA.*

CARRIED

4. Monitoring reports

4.1 TP4775 Te Pūkenga Bachelor of Accounting Quality Assurance Report

Te Poari Akoranga received and noted the report titled 'Bachelor of Accounting Quality Assurance Report' and noted that:

- There has been an active National Programme Committee and good representation from all providers that delivered the Bachelor of Accounting programme.
- There was good participation in the single monitoring visit that took place in August.

Scott Klenner joined the meeting at 10.01am.

5. Any other open business

Te Poari acknowledged Te Whatu Kairanga award recipients amongst NZIST kaimahi:

- Prime Minister's Educator of the Year – Richard Hope (Ara Institute of Canterbury)
- Te Whatu Kairangi General Group Awards
  - o Te Atakura Team (Universal College of Learning)
  - o Bachelor of Culinary Arts Distance Delivery Team (Otago Polytechnic)
- Le Moana Mua Awards - Associate Professor Dion Enari (Unitec)

6. Resolution to exclude the public

RESOLVED (D. Young)

That the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting NZIST is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as per the table below:

Item	General subject of each matter to be considered	Section(s)
7.	**Administration**	
7.1	Minutes of the closed portion of Te Poari Akoranga 11 September 2025	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(h) OIA
7.2	Actions	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
8.	**Academic risk monitoring**	Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA
9.	**Report from closed portion of Te Ohu Whakahaere Approvals meetings**	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
10.	**Closed Local Academic Committee reports**	
10.1	Southern Institute of Technology – January, February, March, April, June, July, August, September and October 2025	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA
11.	**Te Tiaki i ngā Tikanga Matatika Rangahau i roto i ngā Wāhanga Pakihi o Te Pūkenga | Overseeing research across Te Pūkenga business divisions**	Section 9(2)(g)(ii) OIA
12.	**2026 Terms of reference and sub-delegations**	Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA
13.	**Te Poari Akoranga 2025 self-assessment**	Section 9(2)(g)(ii) OIA
14.	**Any other closed business**	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section	Interest
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

And that certain employees from NZIST, namely Jamie Smiler, be permitted to remain at the meeting, after the public has been excluded because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

CARRIED

The meeting closed at 11.09am.

Pūrongo a Te Poari Akoranga | Academic Board Report

22 January 2026

Title	Ara Institute of Canterbury Academic Committee report 4 December 2025
Provided by	Darren Mitchell, Chair of Academic Committee
Author	Emily Miller, Committee Secretary

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

a)	Receives the report titled "Ara Institute of Canterbury Academic Committee report 4 December 2025";
b)	Notes that the Ara Institute of Canterbury Academic Committee approved: • Three Programme changes for Levels 1 to 6, via sub-delegation to the Portfolio and Assurance Committee. • Ten Programme changes to the Level 7 programmes.

Whakarāpopototanga | Summary

The Ara Academic Committee convened on Thursday, December 4, 2025, from 9:00 AM to 12:00 PM. The meeting was held in the Executive meeting room (G202) at the Madras Street campus.

A quorum was achieved for a portion of the meeting with ten members present and five apologies.

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	Programme Changes Approved by the Portfolio and Assurance Committee under delegation: • NZ1841 New Zealand Certificate in Baking (Level 3) • NZ2662 New Zealand Certificate in Health and Wellbeing (Level 4) • NZ3665 New Zealand Diploma in Interior Design (Residential) (Level 5) Programme Changes Approved: • Bachelor of Applied Management • Graduate Diploma in Applied Management • Graduate Diploma in Business Transformation and Strategy • Graduate Diploma in Event Management

Pūrongo ki Te Poari Akoranga | Academic Board Report – Ara Institute of Canterbury Academic Committee report 4 December 2025

Page 1 of 3

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
	• Graduate Diploma in Hotel and Tourism Management • Graduate Diploma in Human Resource Management • Graduate Diploma in Operations and Product Management • Graduate Diploma in Project Management • Graduate Diploma in Marketing and Sales • Graduate Diploma in Supply Chain Management
Approval of new products	Nil.
Review and approval of changes to existing Academic Policies.	• APP203 Academic Committee Terms of Reference • APP601 Portfolio and Assurance Committee Terms of Reference
Approval of variations to an individual learner's course/programme of study outside programme regulations.	Nil.
Approval and release of learner results and recognition of credit for assessment (including assessment of prior learning).	Nil.
Approval of proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	Nil.

Aroturuki | Monitoring

External Degree Monitor Reports and Response Plans:

Bachelor of Social Work

The Committee noted a high attrition rate in the Bachelor of Social Work programme and discussed possible alternative pathways for students who do not complete the degree. They recommended further investigation into attrition trends and ongoing monitoring of participation, retention, and transition. It was highlighted that the Social Workers' Registration Standards have been updated, resulting in the Bachelor of Social Work becoming a three-year degree, developed collaboratively with leadership from Toi Ohomai. The External Degree Monitor Report and Response Plan for the programme were accepted. Additionally, a request was made for an early-year session for the Academic Committee focused on the Ara Quality Management System.

Pūrongo ki Te Poari Akoranga | Academic Board Report – Ara Institute of Canterbury Academic Committee report 4 December 2025

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Ngā tino raru ka heipū mai | Key risks

There are no new or emerging risks since the last report.

Other matters

Standing Items:

Rangahau Research and Postgraduate

There was no report for this meeting.

Ako Teaching and Learning

Learning and Teaching Committee Update received.

The Committee reviewed current challenges with foundation level learners' digital literacy, noting ongoing work to assess the issue and inform senior leaders. Additionally, concerns were raised about delays in implementing the Cogniti platform, with the project team meeting next week and an update requested by the Learning and Teaching Committee.

Pūrongo ki Te Poari Akoranga | Academic Board Report – Ara Institute of Canterbury Academic Committee report 4 December 2025

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Pūrongo a Te Poari Akoranga | Academic Board Report

22 January 2026

Title	Careerforce Academic Committee report Quarter 3 2025
Provided by	Denise Williams, General Manager Learning Solutions, Careerforce

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

a)	Receives the report titled Careerforce Academic Committee report Quarter 3 2025.

Whakarāpopototanga | Summary

No changes to programme provision have been submitted.

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	• N/A
Approval of variations to an individual learner's course/programme of study outside programme regulations.	• N/A
Approval and release of learner results and recognition of credit for assessment (including assessment of prior learning).	• N/A
Approval of proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	• N/A

Aroturuki | Monitoring

N/A

Ngā tino raru ka heipū mai | Key risks

There are no known risks to report.

Other matters

There are no other matters to report.

Pūrongo a Te Poari Akoranga | Academic Board Report

22 January 2026

Title	NMIT Academic Committee report November 2025
Provided by	Susannah Roddick, Director Academic and Teaching NMIT

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

a.	Receive the report titled "NMIT Academic Committee report November 2025".
b.	Notes that the NMIT Academic Committee approved: • Type 1 and Type 2 programme and course changes.

Whakarāpopototanga | Summary

The NMIT Academic Committee met on Thursday 13 November 2025. A quorum was achieved with 11 members present and two apologies.

Academic and quality

Academic development status report 6 November 2025

The Committee received and noted: increased number of requests for information from NZQA re: wording of learning outcomes.

Programme and course change approvals

Approved by the committee a record of all of the changes that have gone through, including both type 1 and type 2 changes.

Reports from Committees and working parties

Academic Standards and Quality Committee

The Academic Committee received for information the minutes of the meeting of the Academic Standards and Quality Committee held 15 October 2025 (e-vote): and 4 November 2025 (e-vote):

Recognition of Academic Credit (RAC) Committee

The Academic Committee received for information the minutes of the Recognition of Academic Credit Committee meetings on 1 October 2025 and 22 October 2025.

Aroturuki | Monitoring

N/A

Ngā tino raru ka heipū mai | Key risks

Risk title	Description	Potential consequences	Current mitigation	Comments
N/A				

Pūrongo a Te Poari Akoranga | Academic Board Report

22 January 2026

Title	**Tai Poutini Polytechnic Academic Committee Report 8 December 2025**
Provided by	Deborah Young, Chair of Academic Committee
Author	Emily Miller, Committee Secretary

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

a)	Receives the report titled "Tai Poutini Polytechnic Academic Committee Report 8 December 2025".
b)	Notes that Tai Poutini Polytechnic Academic Committee approved: • Graduands of five qualifications. • Short Course change to 'Demonstrate Basic Chainsaw Operation'.

Whakarāpopototanga | Summary

The Tai Poutini Polytechnic Academic Committee convened on Monday 8 December 2025, from 10:30am AM to 12:00 PM. The meeting was held virtually via Zoom.

A quorum was achieved with four members present and one apology.

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	• Change to Short Course 'Demonstrate Basic Chainsaw Operation'.
Approval of new products	Nil.
Review and approval of changes to existing Academic Policies.	Nil.
Approval of variations to an individual learner's course/programme of study outside programme regulations.	Nil.

Pūrongo ki Te Poari Akoranga | Academic Board Report – Tai Poutini Polytechnic Academic Committee Report 8 December 2025

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Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Approval and release of learner results and recognition of credit for assessment (including assessment of prior learning).	Nil.
Approval of proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	Nil.
Approval and release of learner results, confirming that all necessary academic and administrative requirements have been met for graduation.	• 1 Graduate of the New Zealand Diploma in Mining and Quarrying (Supervision) with strand is Surface (Level 5). • 10 Graduands of the New Zealand Certificate in Avalanche Risk Management (Level 5). • 11 Graduands of the New Zealand Certificate in Snowsport Patrol (Level 4). • 6 Graduands of the New Zealand Certificate in Foundation Skills (Level 2). • 6 Graduands of the New Zealand Certificate in Civil Infrastructure Bulk Earthworks (Level 3) (Greymouth). • 12 Graduands of the New Zealand Certificate in Civil Infrastructure Bulk Earthworks (Level 3) (Westport).

Aroturuki | Monitoring

Nil.

Ngā tino raru ka heipū mai | Key risks

There are no new or emerging risks since the last report.

Other matters

Moderation

The Committee reviewed the 2025 Internal Moderation Plan update, noting that the process is generally effective, but some reports lack detail and a few internally approved moderation reports did not meet external standards. Feedback on these issues will be considered.

Pūrongo ki Te Poari Akoranga | Academic Board Report – Tai Poutini Polytechnic Academic Committee Report 8 December 2025

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Consistency reviews

The Committee was updated on the 2025 consistency review schedule, noting that consistency review elements will be incorporated into programme evaluations going forward. A programme evaluation report template is being revised following feedback from a completed trial. Upcoming Professional Development days in January and February will focus on Programme Evaluations.

Ngā Tāpiritanga | Appendices

Nil.

Pūrongo ki Te Poari Akoranga | Academic Board Report – Tai Poutini Polytechnic Academic Committee Report 8 December 2025

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Te Poari Akoranga meeting

4. Resolution to exclude the public

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting NZIST is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
5.	**Administration**	
5.1	Minutes of the closed portion of Te Poari Akoranga 6 November 2025	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA
5.2	Actions	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
6.	**2026 meeting schedule and workplan**	Section 9(2)(g)(ii) OIA
7.	**Monitoring reports**	
7.1	NZ2459-3 NZ Diploma in Business quality assurance report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
7.2	Hairdressing and Barbering quality assurance report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
8.	**2026 reporting templates for local academic committees**	Section 9(2)(g)(ii) OIA
9.	**Academic risk monitoring**	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
10.	**Any other closed business**	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.