

Te Poari Akoranga | Academic Committee

18 March 2026

Online



18 March 2026 09:30 AM - 12:00 PM

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Karakia tīmatanga | Opening incantation

Whakarongo rā e Rongo

Ki a mātou

te manawa nei

ki te rongō taketake,

te whiwhia, te rawea

te whiwhi-ā-nuku

whiwhi-ā-rangi

i takea mai i te kāhui o ngā ariki.

kia tūturu ka whakamau ai kia tina, Tīna! (everybody)

Hui e?

Tāiki e!

Listen o Rongo

to us

offering gratitude

for the peace and harmony

that allows us to enjoy

the gifts of the earth

and the heavens

bequests of a higher order.

And bind it firmly, firmly!

Do we all concur?

We concur!

2026 Schedule of NZIST Academic Board | Te Poari Akoranga meetings

Approved 22 January 2026

Month	Day Date	Venue	Members	Role
January	Thursday 22	MIT, Ōtara	Deborah Young	Chair (Ako Excellence Director)
March	Wednesday 18	Online	Gus Gilmore	Chief Executive
April	Wednesday 15	Online	Fiona Beals	Whitireia and WelTec representative
May	Wednesday 20	Online	Emma Osborne	WITT representative
June	Wednesday 17	Online	Joan Taylor	NorthTec representative
July	Wednesday 15	Online	Annabell Dey	Tai Poutini Polytechnic representative
August	Wednesday 19	Online	Dahrian Watene	Learner representative
September	Wednesday 16	Online		
October	Tuesday 20	Online		
November	Wednesday 18	Online		

Te Poari Akoranga Register of Interests

26 January 2026

Name	Interest	Nature of Interest
Deborah Young Chair	NZIST	<ul style="list-style-type: none"> • Ako Excellence Director • Transitional Leadership team member
	Ara Institute of Canterbury	<ul style="list-style-type: none"> • Ako Excellence Director • Chair, Academic Committee • Member of Programme Assurance Committee • Member of Research, Rangahau and Postgraduate Committee
Gus Gilmore	Nil	
Fiona Beals Member	Whitireia and WelTec	Principal Lead, Teaching Innovation and Research
	Ara Taiohi	Member
Emma Osborne Member	Western Institute of Technology Taranaki	Lead Academic Quality
Joan Taylor Member	NorthTec	Academic Registrar
Annabell Dey Member	Tai Poutini Polytechnic	Senior Leader Teaching and Learning
Dahrion Watene Member (Learner Representative)	NorthTec	<ul style="list-style-type: none"> • Student, Maunga kura toi Bachelor of Māori Art
	Bennetts and Associates	<ul style="list-style-type: none"> • Junior Accountant

* Local academic committee reports

Business division	Frequency	Thu 22 Jan	Wed 18 Mar	Wed 15 Apr	Wed 20 May	Wed 17 Jun	Wed 15 Jul	Wed 19 Aug	Wed 16 Sep	Tue 20 Oct	Wed 18 Nov
Ara	One-off	●									
Careerforce	One-off	●									
Tai Poutini Polytechnic	TBC	●	●								
NorthTec	Monthly		●	●	●	●	●	●	●	●	●
Whitireia and WelTec	TBC		●								
WITT	TBC		●								

+ Unified programme monitoring reports and self-assessments

Programme	Thu 22 Jan	Wed 18 Mar	Wed 15 Apr	Wed 20 May	Wed 17 Jun	Wed 15 Jul	Wed 19 Aug	Wed 16 Sep	Tue 20 Oct	Wed 18 Nov
NZ Diploma in Business (Level 5) NZ2459-3	●									
New Zealand Certificate in Commercial Barbering (Level 4) 2115	●									
New Zealand Certificate in Hairdressing (Level 3) 2411	●									
New Zealand Certificate in Hairdressing (Professional Stylist) (Level 4) 2413	●									

(Note that degree monitoring reports do not need to be provided to Te Poari Akoranga)

Minutes for Te Poari Akoranga | Academic Committee

22 January 2026

22/01/2026 | 09:30 AM - - Auckland, Wellington New Zealand Standard Time

MIT Ōtara campus

Attendees (7)

Deborah Young; Annabell Dey; Dahrian Watene; Emma Osborne; Fiona Beals; Gus Gilmore; Joan Taylor;

Minutes: Rebecca Donne (Governance Director)

Open agenda

Karakia tīmatanga

The meeting opened at 9.26am with a karakia delivered by the Chair.

1. Administration

1.1 Welcome and apologies

- The Chair welcomed all the new members of Te Poari Akoranga and spoke about the changing focus for this year.
- The Chief Executive acknowledged the Chair's leadership of Te Poari Akoranga.

1.2 Register of interests

The Chair reminded members to check that their interests were correct; to declare any agenda items where a conflict arises between their role as a member of Te Poari Akoranga and any private or other external interest they may have; and to stand aside from decision making in respect of that item.

ACTION: Provide updated interests to the Governance Director. (Assignee(s): Dahrian Watene, Emma Osborne; Due Date: 18/03/2026)

1.3 Minutes of the open portion of Te Poari Akoranga 6 November 2025

There were no matters arising from the open minutes.

RESOLVED (D. Young/F. Beals)

That Te Poari Akoranga approve the minutes of Te Poari Akoranga open meeting held on 6 November 2025 as a true and correct record.

CARRIED

2. Local Academic Committee reports

2.1 Ara December 2025

RESOLVED (D. Young/F. Beals)

That Te Poari Akoranga:

1. *Receives the report titled 'Ara Institute of Canterbury Academic Committee report December 2025'.*
2. *Notes that the Ara Institute of Canterbury Academic Committee approved:*
 - *Three Programme changes for Levels 1 to 6, via sub-delegation to the Portfolio and Assurance Committee.*
 - *Ten Programme changes to the Level 7 programmes.*

CARRIED

2.2 Careerforce Quarter 3 2025

RESOLVED (D. Young/F. Beals)

That Te Poari Akoranga receives the report titled 'Careerforce Academic Committee report Quarter 3 2025'.

CARRIED

2.3 NMIT November 2025

RESOLVED (D. Young/F. Beals)

That Te Poari Akoranga:

1. *Receives the report titled 'NMIT Academic Committee report November 2025'.*
2. *Notes that the NMIT Academic Committee approved Type 1 and Type 2 programme and course changes.*

CARRIED

2.4 Tai Poutini Polytechnic December 2025

RESOLVED (D. Young/F. Beals)

That Te Poari Akoranga:

1. *Receives the report titled 'Tai Poutini Polytechnic Academic Committee report 8 December 2025'.*
2. *Notes that Tai Poutini Polytechnic Academic Committee approved:*
 - *Graduands of five qualifications.*
 - *Short Course change to 'Demonstrate Basic Chainsaw Operation'.*

CARRIED

3. Any other open business

No other open business was raised.

4. Resolution to exclude the public

RESOLVED (D. Young)

That the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting NZIST is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as per the table below:

Item	General subject of each matter to be considered	Section(s)
5.	Administration	
5.1	Minutes of the closed portion of Te Poari Akoranga 6 November 2025	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA
5.2	Actions	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
6.	2026 meeting schedule and workplan	Section 9(2)(g)(ii) OIA
7.	Monitoring reports	
7.1	NZ2459-3 NZ Diploma in Business quality assurance report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
7.2	Hairdressing and Barbering quality assurance report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
8.	2026 reporting templates for local academic committees	Section 9(2)(g)(ii) OIA
9.	Academic risk monitoring	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
10.	Any other closed business	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

CARRIED

The meeting closed at 11.50am.

Pūrongo a Te Poari Akoranga Academic Board Report

18 March 2026

Title	NorthTec Academic Committee report 7 November 2025
Provided by	Joan Taylor, Academic Committee Chair
Author	Stella Campbell, Academic Committee Secretary
For	Noting

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled “NorthTec Academic Committee report 7 November 2025”.
2.	Notes that the NorthTec Academic Committee approved: <ul style="list-style-type: none">Type 1 changes to NZ Diploma in Sport and Recreation (Level 5) - NZ3627Updates to the NZ Diploma in Sport and Recreation (Level 6) – NZ3628 programme of study to align with version 2 of the qualification.

Whakarāpopototanga | Summary

The Academic Committee meeting was held virtually on 7 November 2025, as an additional meeting to the scheduled meetings, to urgently approve Type 1 programme changes.

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	<ul style="list-style-type: none">Type 1 changes to NZ Diploma in Sport and Recreation (Level 5) - NZ3627 were approved by the Committee.Updates to the NZ Diploma in Sport and Recreation (Level 6) NZ3628 programme of study to align with version 2 of the qualification were approved

Aroturuki | Monitoring

NA

Ngā tino raru ka heipū mai | Key risks

There are no new or emerging risks since the last report.

Other matters

NA

Pūrongo a Te Poari Akoranga Academic Board Report

18 March 2026

Title	NorthTec Academic Committee report 13 November 2025
Provided by	Joan Taylor, Academic Committee Chair
Author	Stella Campbell, Academic Committee Secretary
For	Noting

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled “NorthTec Academic Committee report 13 November 2025”.
2.	Notes that the NorthTec Academic Committee ratified clinical/fieldwork access agreements.
3.	Notes that the NorthTec Academic Committee approved: <ul style="list-style-type: none">• Services for Academic Purposes Agreement• Granting of Certificate and Diploma awards.

Whakarāpopototanga | Summary

The meeting was held on 13 November 2025 at NorthTec’s Raumanga campus in Whangarei.

A quorum was reaching with nine members present.

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee									
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	The report ‘Discontinuation of Programmes’ was received, which contained the following programmes approved by the Business Division Lead to be discontinued in NorthTec’s internal systems and notified to external agencies where required (New Zealand Qualifications Authority and the Tertiary Education Commission): <table border="1"><thead><tr><th>Qualification Number</th><th>Programme Number</th><th>Qualification Title</th></tr></thead><tbody><tr><td>NZ2105</td><td>117208</td><td>NZ Certificate in Food and Beverage Service (Level 4)</td></tr><tr><td>NZ2595</td><td>121713</td><td>NZ Certificate in Information Technology (Level 5)</td></tr></tbody></table>	Qualification Number	Programme Number	Qualification Title	NZ2105	117208	NZ Certificate in Food and Beverage Service (Level 4)	NZ2595	121713	NZ Certificate in Information Technology (Level 5)
Qualification Number	Programme Number	Qualification Title								
NZ2105	117208	NZ Certificate in Food and Beverage Service (Level 4)								
NZ2595	121713	NZ Certificate in Information Technology (Level 5)								

Sub-delegation	Details of how this has been exercised by the Local Academic Committee		
	NZ2716	120969	NZ Certificate in Mechanical Engineering (Level 5)
	NZ3533	124241	NZ Certificate in Workplace Health and Safety Practice (Level 3)
	NZ3534	124240	NZ Certificate in Workplace Health and Safety Practice (Level 4)
	NZ2460	123274	NZ Diploma in Business (Level 6)
	NZ2627	121235	New Zealand Certificate in Arts and Design (Level 4)
	NZ2604	121715	New Zealand Diploma in Software Development (Level 6)
	NZ2551	118147	NZ Certificate in Applied Science (Level 4)
	NZ3534	124240	NZ Certificate in Workplace Health and Safety Practice (Level 4)
Approval and release of learner results and recognition of credit for assessment (including assessment of prior learning).	The granting of the Certificate and Diploma Awards was approved.		

Aroturuki | Monitoring

NA

Other matters

The following reports were received:

- Academic Quality Assurance Committee Report – 28 October 2025 (Closed session)
- Pastoral Code of Practice 2024
- Te Ara Poutama

Pūrongo a Te Poari Akoranga Academic Board Report

February 2026

Title	NorthTec Academic Committee report 11 December 2025
Provided by	Joan Taylor, Academic Committee Chair
Author	Stella Campbell, Academic Committee Secretary
For	Noting

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled “NorthTec Academic Committee report 11 December 2025”.
2.	Notes that the NorthTec Academic Committee ratified: <ul style="list-style-type: none">• Type 1 changes to Te Pōkaitahi Reo Māori (Kaupae Rua), NZ Certificate in Te Reo Māori (Rumaki, Reo Rua) (Level 2)• Temporary teaching site at 14 South End Avenue, Raumanga, Whangarei• Moderation memorandum of understanding• Other agreements
3.	Notes that the NorthTec Academic Committee approved: <ul style="list-style-type: none">• Advanced Harvesting Operations, Working in Harvesting Operations, working in Silviculture Operations micro-credentials for submission to New Zealand Qualifications Authority (subject to Academic Registrar review)• Granting of Certificate, Diploma and Degree awards• Services for Academic Purposes Agreement

Whakarāpopototanga | Summary

The Academic Committee meeting was held on 11 December 2025 at the NorthTec Raumanga Campus in Whangarei.

A quorum was reached with eight members present.

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	<ul style="list-style-type: none">• Type 1 changes to Te Pōkaitahi Reo Māori (Kaupae Rua), NZ Certificate in Te Reo Māori (Rumaki, Reo Rua) (Level 2) were ratified by the Committee.

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
	<ul style="list-style-type: none"> • A new temporary delivery site at 14 South End Avenue, Raumanga, Whangarei was ratified. • The new Micro-credentials – Advanced Harvesting Operations, Working in Harvesting Operations, working in Silviculture Operations were approved to be submitted to the New Zealand Qualifications Authority (subject to Academic Registrar review).
Approval and release of learner results and recognition of credit for assessment (including assessment of prior learning).	<ul style="list-style-type: none"> • The granting of the Certificate, Diploma and Degree awards was approved.

Aroturuki | Monitoring

NA

Other matters

The Academic Committee received the following reports:

- Academic Quality Assurance Committee – 24 November 2025 (Open session)
- Annual Review of NorthTec Self-Assessment
- 2025, Semester 2 Student Experience Survey Executive Summary
- Assessors and Reviewers Report - Supplementary
- Contracts Report - Supplementary

Report to	Te Poari Akoranga
Title	NorthTec Open Academic Committee report 27 January 2026
Provided by	Joan Taylor, Academic Committee Chair
Author	Stella Campbell, Academic Committee Secretary
For	Information
Classification	Unclassified
Endorsement (if any)	N/A

Recommended resolutions

It is recommended that Te Poari Akoranga (Te Poari):

1.	Receive the report titled 'NorthTec Open Academic Committee report 27 January 2026'.
2.	Note that the NorthTec Academic Committee approved the granting of Certificate, Diploma and Degree awards.

Purpose of this report

1. The purpose of this report is to provide Te Poari with a summary of the matters discussed by the NorthTec Academic Committee on the open agenda of its January 2026 meeting.

Background

2. The NorthTec Academic Committee (the Committee) met virtually on 27 January 2026. This was an additional meeting to the scheduled meetings, to urgently seek approval to grant awards.

Sub-delegations exercised

Granting of formal awards

3. The Committee granted the following awards:
 - Certificate qualification awards
 - Diploma qualification awards
 - Degree qualification awards

Report to	Te Poari Akoranga
Title	NorthTec Open Academic Committee report 12 February 2026
Provided by	Joan Taylor, Academic Committee Chair
Author	Stella Campbell, Academic Committee Secretary
For	Information
Classification	Unclassified
Endorsement (if any)	N/A

Recommended resolutions

It is recommended that Te Poari Akoranga (Te Poari):

1.	Receive the report titled 'NorthTec Open Academic Committee report 12 February 2026'.
2.	Note that the NorthTec Academic Committee approved Type 1 changes to Trades Academy, Engineering programme.

Purpose of this report

1. The purpose of this report is to provide Te Poari with a summary of the matters discussed by the NorthTec Academic Committee on the open agenda of its February 2026 meeting.

Background

2. The NorthTec Academic Committee (the Committee) met on 12 February 2026 at NorthTec's Raumanga campus in Whangarei. A quorum was not reached at the meeting however the recommended resolutions were subsequently circulated to all members and approved via email by a majority of members.

Sub-delegations exercised

Courses/programmes of study

3. The Committee reviewed and approved the following changes to existing courses and programmes:
 - Type 1 changes to Trades Academy, Engineering programme.

Other matters

4. The Academic Committee received the following reports:
 - 2025 Academic Quality Assurance Monitoring Plan
 - Assessors/Reviewers Report

Pūrongo a Te Poari Akoranga | Academic Board Report

18 March 2026

Title	Western Institute of Technology at Taranaki (WITT) Academic Committee report 10 December 2025
Provided by	Zanetta Hinton, Academic Committee Chair
Author	Sally Ingham, Academic Committee Minute Secretary
For	Noting

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'Western Institute of Technology at Taranaki Academic Committee report 10 December 2025'.
2.	Notes that the WITT Academic Committee approved: <ul style="list-style-type: none"> • 304 Certificate, Training Scheme, and Micro-Credential graduands • 117 Degree and Diploma graduands • 2026 meeting dates

Whakarāpopototanga | Summary

At its meeting of 10 December 2025, the Western Institute of Technology at Taranaki (WITT) Academic Committee covered the following matters:

Schedule of annual activities received

- Conduct Academic Committee self-review: review schedule for February 2026, by survey of committee and sub-committee members.
- Academic complaint summary, including student discipline register summary and analysis

Standing reports received

- Research Committee: annual research report received.
- NZQA 2022 Targeted Evaluation Action Plan – update.
- Academic Risk Register update.
- Te Poari Akoranga update
- Student representative update
- Academic Standards Committee

Teaching and Learning Committees

- School of Trade Training, Primary and Creative Industries; Engineering, Energy and Infrastructure

Approved

- Certificate, Training Scheme, and Micro-Credential Graduands – 304 approved
- Degree and Diploma Graduands – 117 approved
- 2026 meeting dates

Discussed

- Te Kahui Matanui
- Academic Statute
- Sub-committees for graduand approval

Aroturuki | Monitoring

NA

Report to	Te Poari Akoranga
Title	Western Institute of Technology at Taranaki Open Academic Committee report February 2026
Provided by	Emma Osborne, Lead Academic Quality
Author	Sally Ingham, Academic Committee Minute Secretary
For	Information
Classification	Unclassified
Endorsement (if any)	N/A

Recommended resolutions

It is recommended that Te Poari Akoranga (Te Poari):

1.	Receive the report titled 'Western Institute of Technology at Taranaki Open Academic Committee report February 2026'.
2.	Note that the Western Institute of Technology at Taranaki Academic Committee approved: <ul style="list-style-type: none">• Learner results for 31 programmes by sub-delegation to Teaching and Learning sub-committee• Changes of result or recognition of prior learning in eight programmes by sub-delegation to Teaching and Learning sub-committee• That formal awards are granted to:<ul style="list-style-type: none">○ One graduand for micro-credential○ Four graduands for certificates○ One graduand for diploma

Purpose of this report

1. The purpose of this report is to provide Te Poari with a summary of the matters discussed by the Western Institute of Technology at Taranaki (WITT) Academic Committee on the open agenda of its February 2026 meeting.

Background

2. The WITT Academic Committee (the Committee) met on 18 February 2026 at the boardroom, 20 Bell Street. The meeting achieved quorum.

Sub-delegations exercised

Assessment

3. The Committee approved and released the following learner results by sub-delegation to Teaching and Learning sub-committee:
 - New Zealand Certificate in Food and Beverage (Level 3)
 - New Zealand Certificate in Food and Beverage (Level 4)
 - New Zealand Certificate in Conservation (Level 4)
 - New Zealand Diploma in Environmental Management (Level 5)
 - New Zealand Certificate in Beauty Therapy (Level 4)
 - New Zealand Certificate in Automotive Engineering (Level 3)
 - New Zealand Diploma in Beauty Therapy (Level 5)
 - New Zealand Certificate in Make-up and Skincare (Level 3)
 - New Zealand Certificate in Horticulture (Level 3)
 - New Zealand Certificate in Pest Operations (Level 3)
 - New Zealand Certificate in Hairdressing (Level 4)
 - New Zealand Certificate in Electrical Pre-Trade (Level 3)
 - New Zealand Certificate in Baking (Level 3)
 - New Zealand Certificate in Cookery (Level 4)
 - New Zealand Certificate in Commercial Barbering (Level 4)
 - New Zealand Certificate in Construction Trade Skills (Carpentry) (Level 3)
 - New Zealand Diploma in Art and Design (Level 5)
 - New Zealand Diploma in Art and Design (Level 6)
 - Bachelor of Design and Arts (Level 7)
 - New Zealand Certificate Mechanical Engineering (Level 3)
 - New Zealand Certificate in Plumbing, Gasfitting and Drainlaying (Level 3)
 - Te Pokaitahi Reo (Rumaki, Reo Rua) (Te Kaupae 1)
 - Te Pokaitahi Reo (Rumaki, Reo Rua) (Te Kaupae 2)
 - New Zealand Certificate in Skills for Living for Supported Learners (Level 1)
 - New Zealand Certificate in Foundation Skills (Level 2)
 - New Zealand Certificate in Business (Small Business) (Level 4)
 - New Zealand Certificate in Business (First Line Management) (Level 4)
 - Bachelor of Applied Management

- Bachelor of Accounting
- New Zealand Diploma in Business (Level 5)
- New Zealand Certificate in Information Technology Essentials (Level 4)
- Change of results/recognition of prior learning:
 - New Zealand Certificate in Food and Beverage (Level 3)
 - New Zealand Diploma in Arts and Design (Level 5)
 - New Zealand Diploma in Construction (Level 6)
 - Bachelor of Nursing
 - New Zealand Certificate in Information Technology Essentials (Level 4)
 - Bachelor of Accounting
 - Bachelor of Applied Management
 - Trauma Informed Care

Granting of formal awards

4. The Committee granted the following formal awards:
 - Trauma Informed Care (Level 7) – Micro-credential - one graduand
 - New Zealand Certificate in Business (Administration and Technology) (Level 3) – three graduands
 - New Zealand Certificate in Business (Administration and Technology) (Level 4) – one graduand
 - New Zealand Diploma in Construction (Quantity Surveying) (Level 6) – one graduand

Other matters

5. The Committee discussed Wisenet as an academic risk and agreed to add Wisenet to the Academic Risk Register and receive reports from the Wisenet Steering Group.
6. A student who has not completed the requirements for the New Zealand Certificate in Foundation Skills (Level 2) has been approved as eligible to graduate by the Academic Committee on 10 December 2025. This error was picked up during preparations for graduation. The Director of School has been notified, and the Academic Committee minutes from 10 December 2025 have been amended.
7. The Committee approved a recommendation that complaints raised to external bodies are added to the Complaints Register and reported to the Academic Committee with the regular academic complaints update.

Report to	Te Poari Akoranga
Title	Whitireia and WelTec Academic Committee report for e-meetings over the months of October, November and December 2025.
Provided by	Dr Fiona Beals, Registrar, Head of Information and Reporting
Author	Lorna Vickerman, Committee Secretary
For	Information
Classification	Unclassified
Endorsement (if any)	N/A

Recommended resolutions

It is recommended that Te Poari Akoranga (Te Poari):

1.	Receive the report titled Whitireia and WelTec Academic Committee report for e-meetings over the months of October, November and December 2025.
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Purpose of this report

1. The purpose of this report is to provide Te Poari with a summary of the matters discussed by the Whitireia and WelTec Academic Committee on the open agenda of its e-meetings in October, November and December 2025.

Background

2. The Whitireia and WelTec Academic Committee (the Committee) held e-meetings in October, November and December 2025. The meetings achieved quorum.

Sub-delegations exercised

Courses/programmes of study

3. The Committee approved the following new (non-unified) courses and programmes to be delivered by Whitireia and WelTec:
 - MC6005 Cloud Architecture (Micro-credential)
 - MC6006 Cloud Engineering (Micro-credential)
 - MC5004 Internship in IT (Micro-credential)
 - MC5224 AWS Re/Start (Micro-credential)
 - MC6007 Cloud Security (Micro-credential)

4. The Committee reviewed and approved the following changes to existing courses and programmes:

- Type 2 changes to:
 - Bachelor of Creativity
 - Graduate Diploma in Publishing (Applied)
- Type 1 changes to:
 - NZ3426 New Zealand Diploma in Dance (L6)
 - NZ3434 New Zealand Diploma in Performing Arts (L6)
 - NZ3456 New Zealand Certificate in Makeup Artistry and Hairstyling (L4)
 - PR4851 Bachelor of Health Science (Paramedic)
 - PR4862 Postgraduate Certificate in Specialty Care
 - PR3989 Postgraduate Diploma in Specialty Care
 - NZ2889 New Zealand Diploma in Enrolled Nursing
 - NZ2597 NZ Diploma in Information Systems (L5)
 - NZ3065 NZ Diploma in Ambulance Practice (L5)

Assessment

5. Please note the approval of learner results is delegated to Whitireia and WelTec School Board of Studies and Achievement Committees.
6. Please note the approval of learner exceptions and/or variations is delegated to Whitireia and WelTec School Board of Studies and Achievement Committees.

Granting of formal awards

7. Please note the granting of formal awards is delegated to Whitireia and WelTec School Board of Studies and Achievement Committees.

Research

8. There are no research related items to consider until the 2026 report is received at the March 2026 meeting. Please note the approval of research projects is delegated to Whitireia and WelTec School Board of Studies (non-human) or Whitireia and WelTec Ethics and Research Committee (involving humans).

Other matters

9. There are no matters which the Committee considered which would be relevant to Te Poari.

Te Poari Akoranga meeting

4. Resolution to exclude the public

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting NZIST is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
5.	Administration	
5.1	Minutes of the closed portion of Te Poari Akoranga 22 January 2026	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
5.2	Actions	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
6.	Academic risk monitoring and environmental scan	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
7.	Closed local academic committee reports	
7.1	NorthTec	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
7.2	Tai Poutini Polytechnic February 2026	Section 9(2)(a) OIA
7.3	WITT February 2026	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
8.	Any other closed business	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.